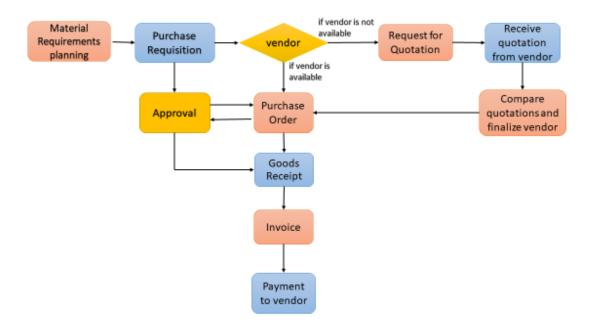


# SAP Procure to pay (P2P) process

Every organization that operates a business has to purchase materials such as raw materials, services etc. The Company can procure those materials as in-house production or external procurement.

### **Procure to pay Process overview**



Purchase orders can be created for different types of procurement. The type of procurement can be maintained in a field that is known as **item category**.

- Subcontracting Purchase Order- Item category L
- Consignment Purchase Order- Item category K
- Stock Transfer Purchase Order- Item category U
- Service Purchase Order- Item category D
- Standard Purchase Order- Item category Blank

### Steps are followed during configuration:

SAP provides standard configurations and recommends to use them as and when we need any customizations as per business requirements by copying them and create custom ones, we should not make changes to standard configurations provided by SAP

Internal Document	Standard Document Type	Field Selection
Purchase Requisition	NB	NBB

Purchasing Documents	Standard Document Type	Field Selection
Request for Quotation	AN	ANA
Purchase Order	NB	NBF
Contracts	MK-quantity contract	MKK
	WK-value contract	WKK
Scheduling Agreements	LP/LPA	LPL

### Common steps involved in configuring of each of above document types:

### 1. Create number ranges

### 2. Create document types

Nature of Purchase Requisition (PR), Request for Quotation (RFQ), contract, Scheduling Agreements (SA), Purchase Order (PO) is differentiated by document type

3. Assign number ranges to document types

Choose relevant item category: which defines the procurement type. Like standard, consignment, STO, subcontracting, service

Based on the document type which is going to create, item category is decided and document type can have more than one item category as well

4. Assign Purchase Requisition type to purchasing documents types with item category: Using a Purchase Requisition we can create Request for Quotation, Purchase Order, Contract, Scheduling Agreements

It is done through the assignment of PR document type+ item category to purchase documents type (RFQ, PO, Contract, Scheduling Agreements) + item category

Here document types are linked along with item categories so that the nature of the procurement remains the same

Document types are assigned along with item category so that the nature of the procurement remains the same

### 5. Header and Item text (if required)

If business demands to have new header and item text then those will be created and copied accordingly

### 6. Screen Layout (if required)

Say in standard Sap field X is optional and business wants field X as mandatory

7. Continuously we have **release strategy** as well

### **Standard Purchase Order**

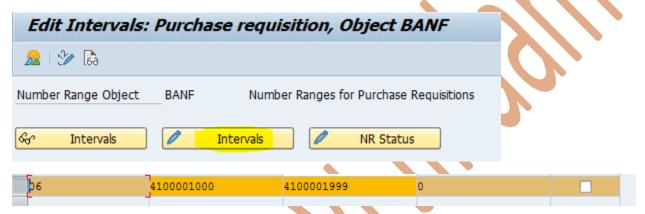
### **Document Type is Material**

### **Purchase Requisition (PR)**

Nature of the PR is differentiated by document type, here we creating document type for material

### 1. Define Number ranges

SPRO->SAP reference IMG->Material Management->Purchasing->Purchase requisition->Define Number ranges



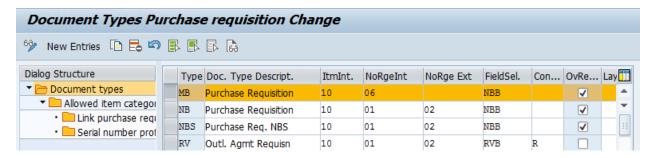
### 2. Define Document Types

SPRO->SAP reference IMG->Material Management->Purchasing->Purchase requisition->Define Document Types

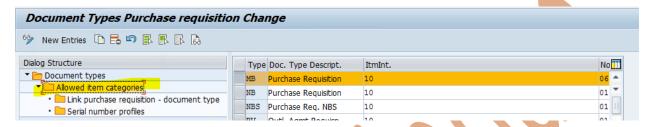
Copy from standard document type NB



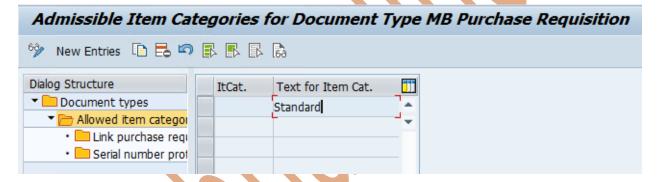
Create MB document type for material procurement for PR and assigned 06 number range



Select MB and click on Allowed Item categories to define item category for MB document type



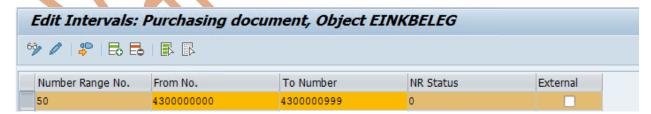
Assigned standard procurement to PR document type MB (Material)



**Request for Quotation** 

### 1. Define Number ranges

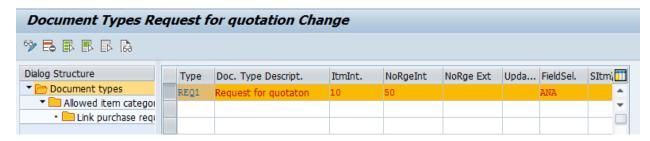
SPRO->SAP reference IMG->Material Management->Purchasing->Request and Quotation (SAP ERP) ->Define Number ranges



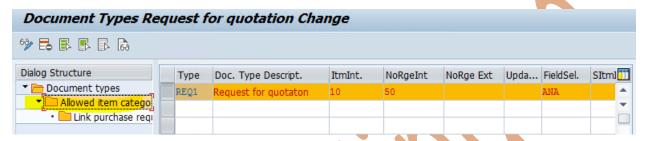
### 2. Define Document Types

SPRO->SAP reference IMG->Material Management->Purchasing->Request and Quotation (SAP ERP) ->Define Document Types

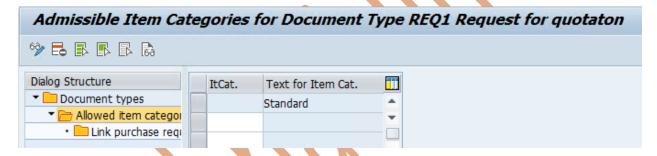
Copy from standard document type AN and assign number range 50 to REQ1



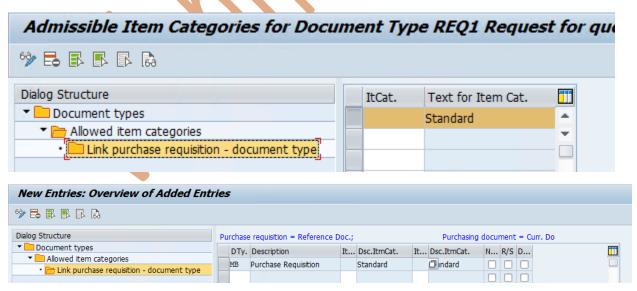
Select REQ1 and click on Allowed Item categories to define item category for REQ1 document type



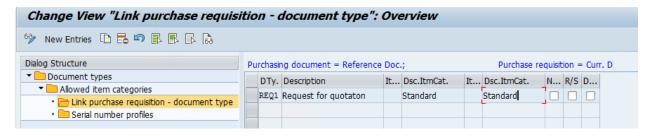
Assigned standard procurement to RFQ document type REQ1 (Material)



Assign PR (document type + item category) to REQ1 (document type + item category)



Once assigned it will reflect in PR as well

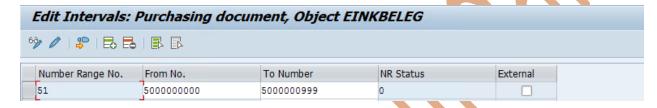


**Purchase Order** 

### **1 Define Number ranges**

SPRO->SAP reference IMG->Material Management->Purchasing->Purchase Order->Define Number ranges

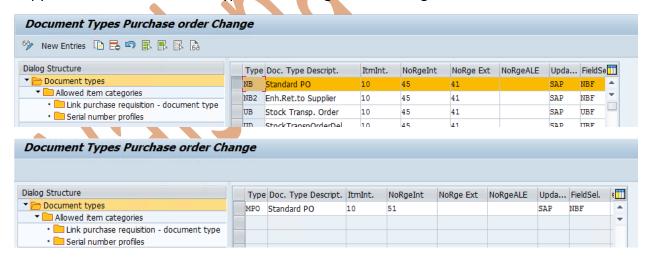
**Domestic Purchase Order** 



### 2. Define Document Type

SPRO->SAP reference IMG->Material Management->Purchasing->Purchase Order->Define Document Type

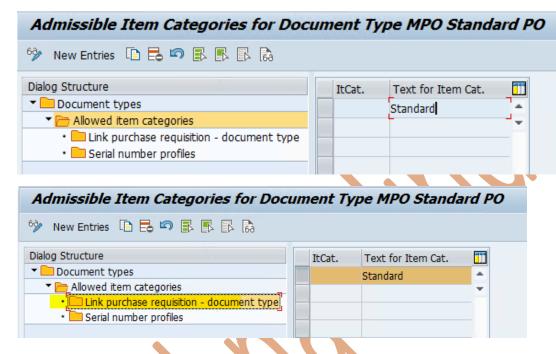
Copy from standard document type NB and assign number range 51 to MPO



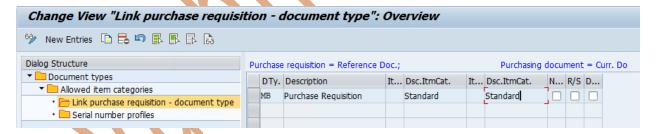
Select MPO and click on Allowed Item categories to define item category for MPO document type



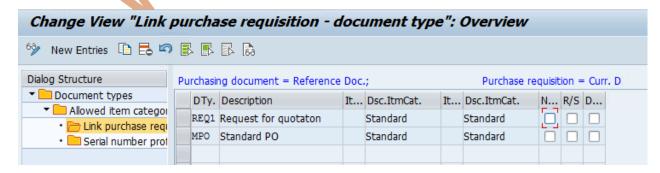
Assigned standard procurement to PO document type MPO (Domestic)



Assign PR (document type + item category) to MPO (document type + item category)



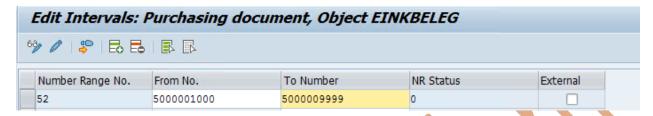
Once assigned it will reflect in PR as well



### **Contracts**

### 1. Define Number ranges

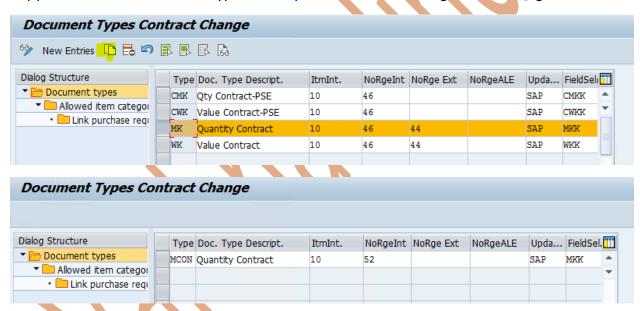
SPRO->SAP reference IMG->Material Management->Purchasing->Contract->Define Number ranges



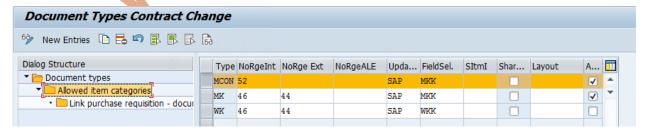
### 2. Define Document Type

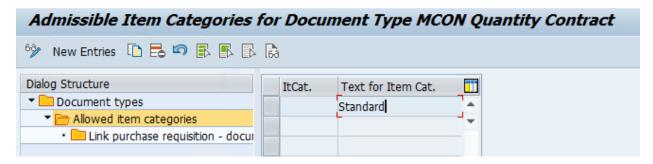
SPRO->SAP reference IMG->Material Management->Purchasing->Contract->Define Document Type

Copy from standard document type Quantity Contract MK and assign number range 52 to MCON

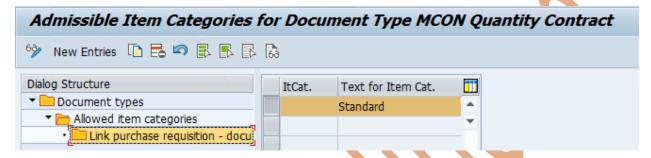


Select MCON and click on Allowed Item categories to define item category for MCON document type

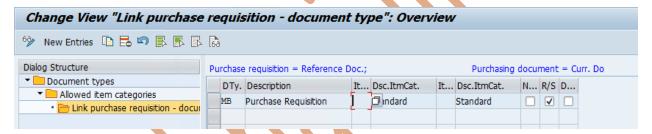




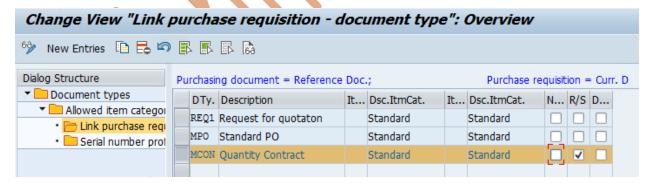
Assigned standard procurement to PO document type MCON (Quantity contract)



Assign PR (document type + item category) to MCON (document type + item category)



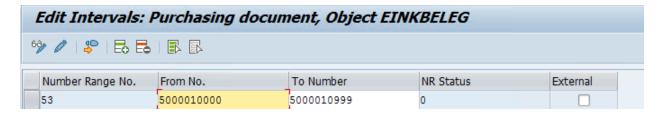
Once assigned it will reflect in PR as well



Scheduling Agreement

### 1. Define Number ranges

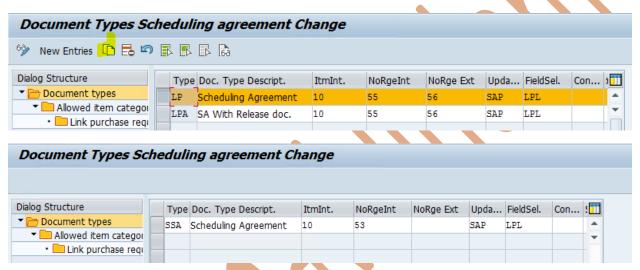
SPRO->SAP reference IMG->Material Management->Purchasing->Purchase Scheduling Agreement->Define Number ranges



### 2. Define Document Type

SPRO->SAP reference IMG->Material Management->Purchasing->Scheduling Agreement->Define Document Type

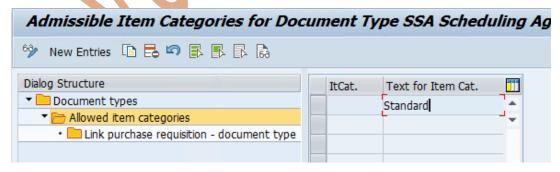
Copy from standard document type LP and assign number range 53 to SSA



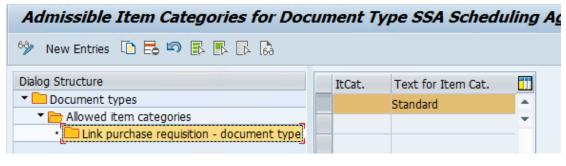
Select SSA and click on Allowed Item categories to define item category for SSA document type

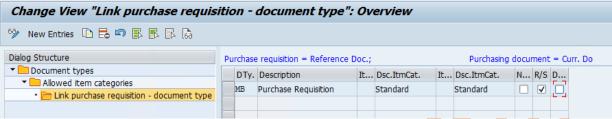


Assigned standard procurement to SA document type SSA

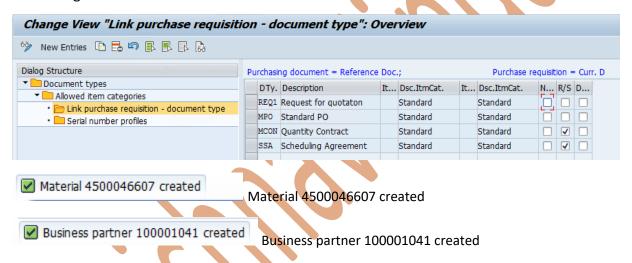


Assign PR (document type + item category) to SSA (document type + item category)

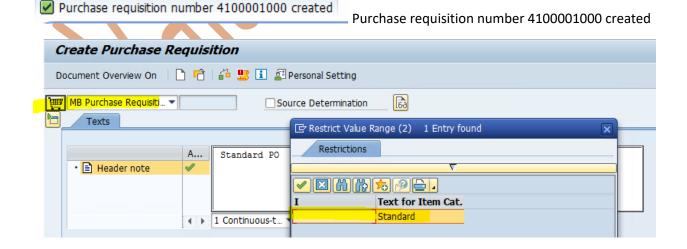




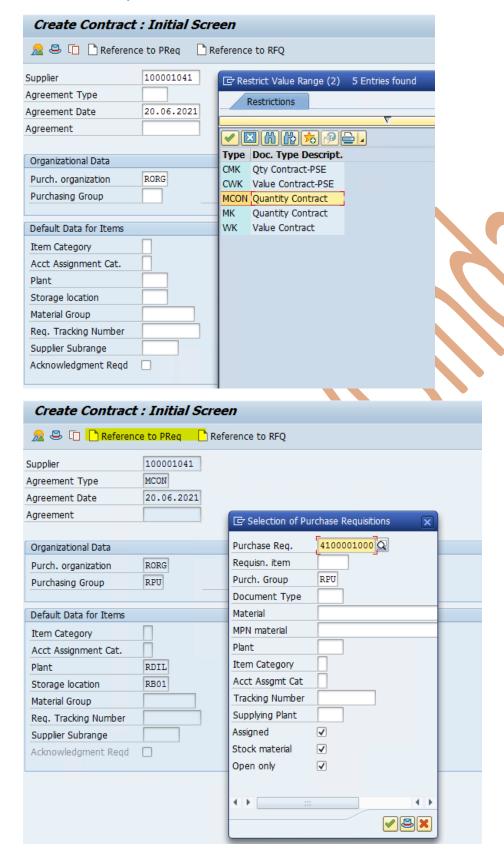
Once assigned it will reflect in PR as well

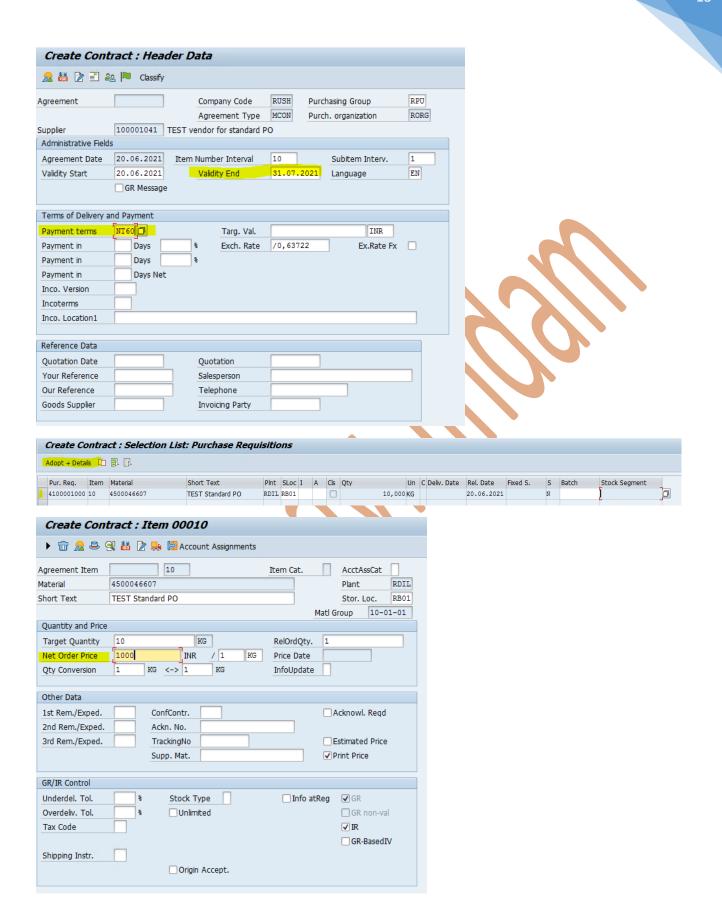


Create Purchase Requisition, TCODE: ME51N



### **Create Contract, TCODE: ME31k**

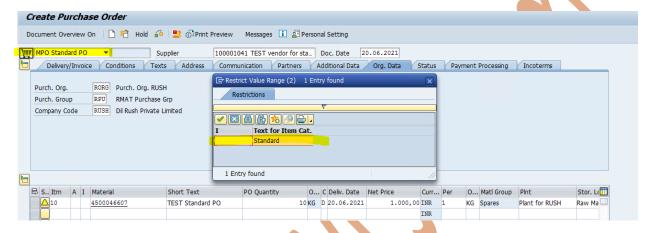






### Contract created 5000001000

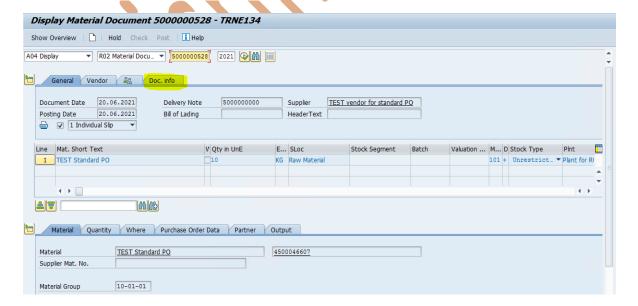
**Create Purchase Order, TCODE: ME21N** 



Standard PO created under the number 50000000000 Standard PO created under the number 50000000000

### Goods Receipt, TCODE: MIGO

✓ Material document 5000000528 posted

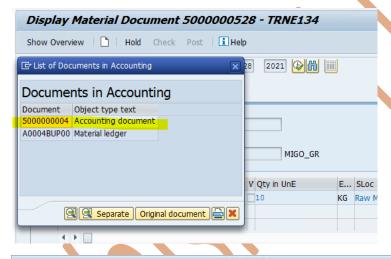


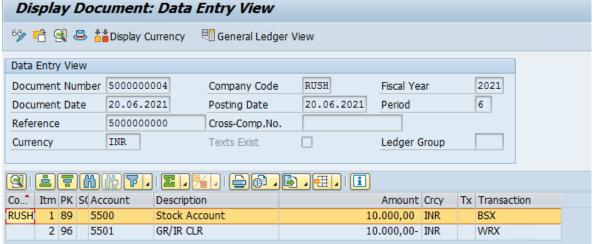


### **Accounting Entries:**

Stock account - Debit (+)

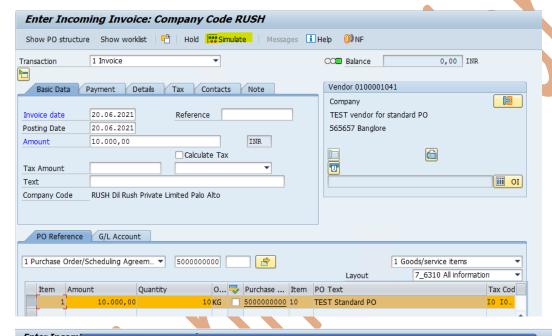
GR/IR Clearing account – Credit (-)







### **Invoice Posting, TCODE: MIRO**

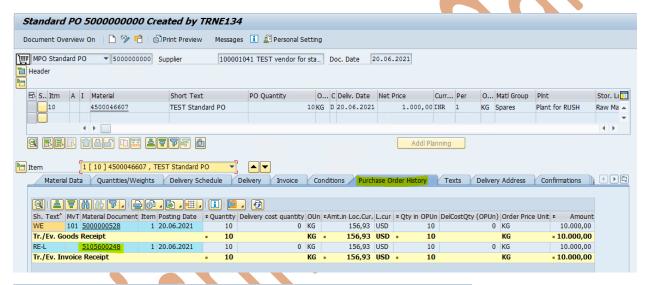


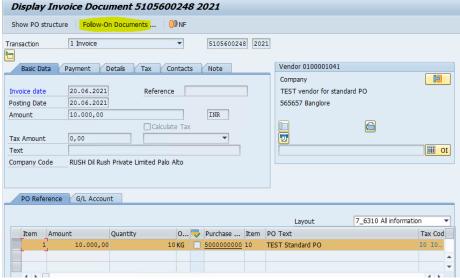


#### Check status in PO ME23N



### Check Purchase Order History







Accounting Entries:

GR/IR Clearing account - Debit (+)

Vendor account – Credit (-)

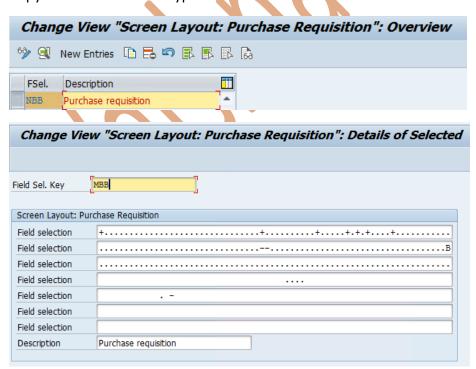
## Screen Layout

# SPRO->SAP reference IMG->Material Management->Purchasing->Purchase requisition->Define Screen Layout at document level

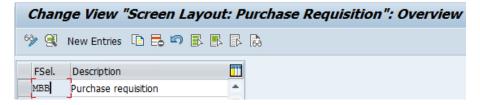
Requirement: Business wants to have requisitioner field as mandatory when we create PR for document type MB

It can be done through field selection

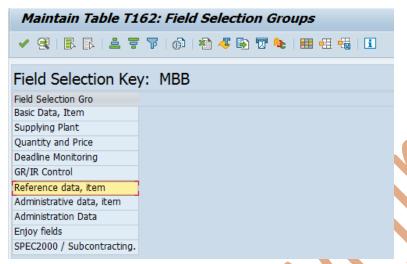
Copy from standard doc type NBB

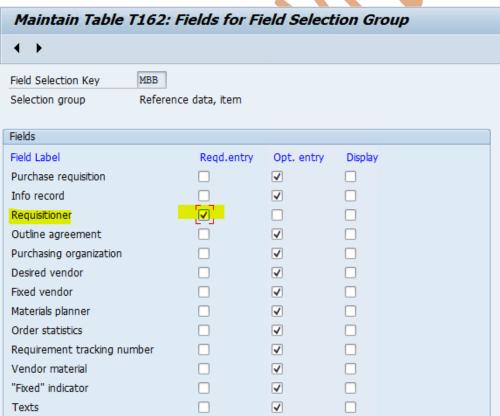


### Double click



Look for the item which contains this field

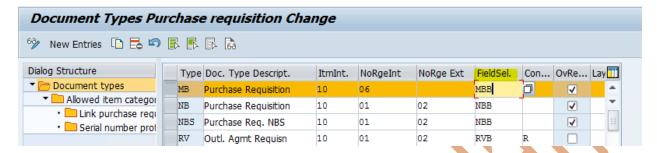




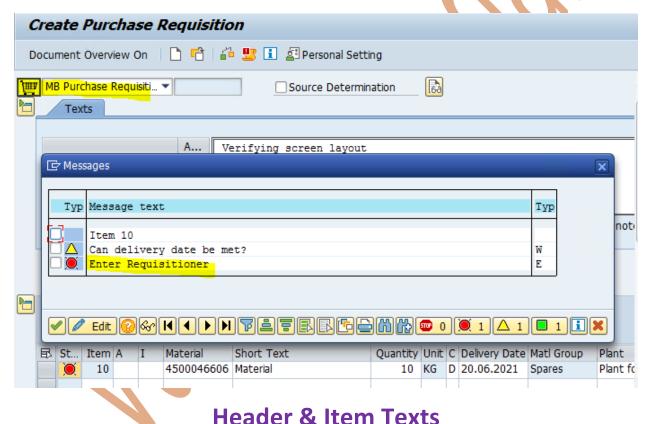
Go to PR document type MB and assign customized field selection MBB by removing standard NBB

# SPRO->SAP reference IMG->Material Management->Purchasing->Purchase requisition->Define document types

Give field selection as MBB



Now if you don't enter requisitioner it will through error because we mark this field as mandatory



# SPRO->SAP reference IMG->Material Management->Purchasing->Purchase requisition->Texts

for purchase requisition->Define Text Types

Material master has description of max length of 50 characters there are cases where that description length is not enough

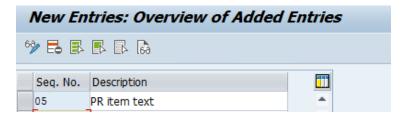
User maintain that data under item text

Say if you are creating this in PR and when u create RFQ from PR item text also gets copied from source (PR) to target (RFQ)

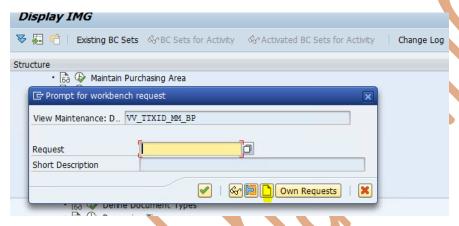
For PR we have item text part

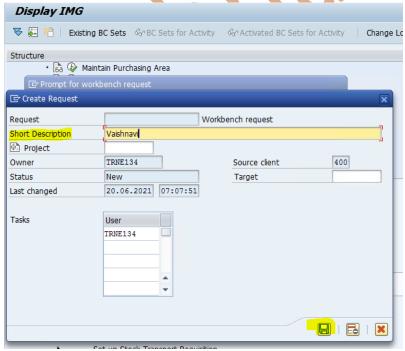
For RFQ, PO, contract, scheduling agreements we have both header and item text

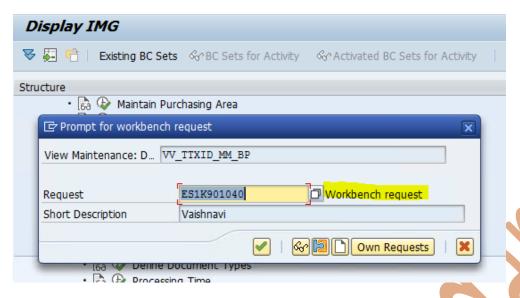
#### **Create Item text**



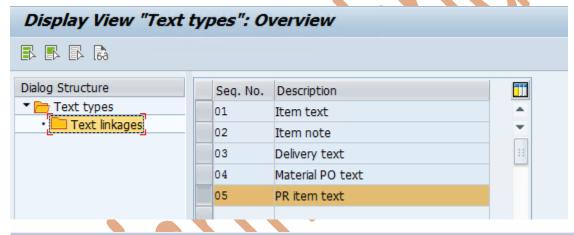
### Workbench TR gets generated

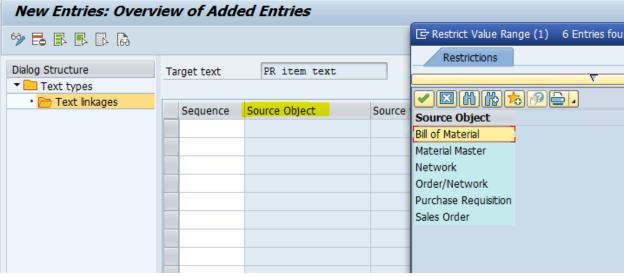


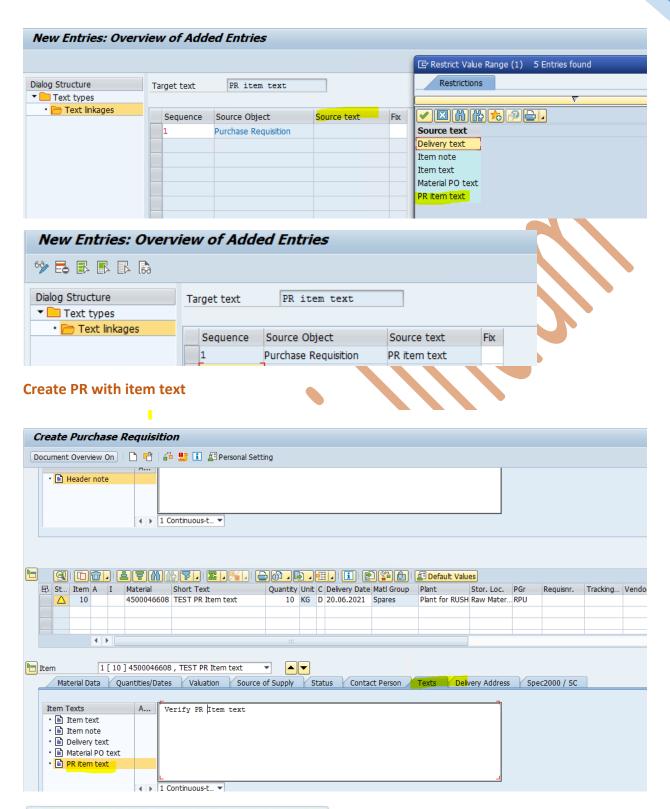




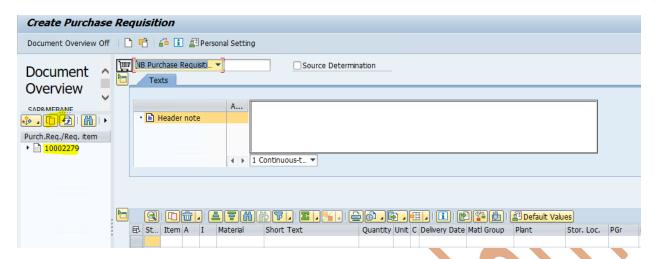
SPRO->SAP reference IMG->Material Management->Purchasing->Purchase requisition->Texts for purchase requisition->Define Copy Rules







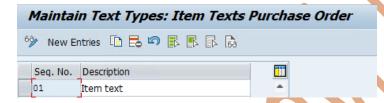
Purchase requisition number 0010002279 created



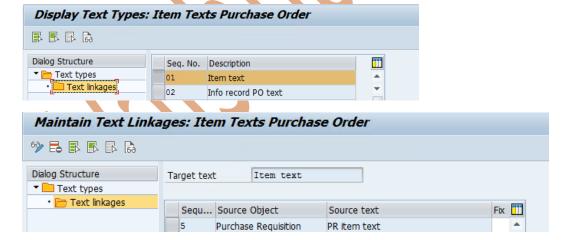
If you want your PR text data to be copied to PO item text

SPRO->SAP reference IMG->Material Management->Purchasing->Purchase Order->Texts for purchase requisition->Define Text Types for Item Texts

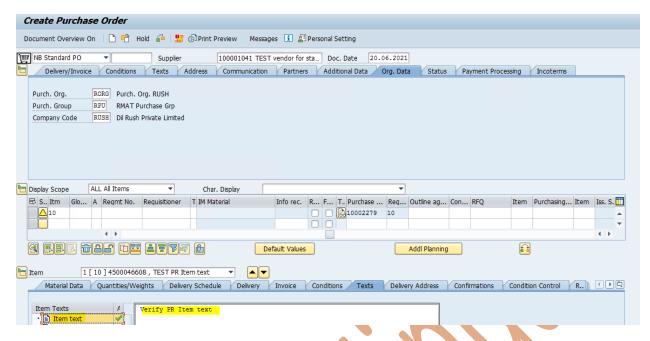
Here you can define new one or use existing one



SPRO->SAP reference IMG->Material Management->Purchasing->Purchase Order->Texts for purchase requisition->Define Copying Rules for Item Texts



PR item text gets copied to PO



Standard PO

## **Service PO**

### **Steps to create service Purchase order:**

### 1. Create Asset using ACO1(service master)

Not necessary to have service master-this step could be optional depends on company

### 2. Create Purchase Order (ME21N) with account assignment category

Which could be cost center, project based service, internal, asset

## 3. Create Service entry sheet(SES) using ML81N

Release service entry sheet which in turn creates material document (movement type-101) and accounting documents in background

**Accounting Entries:** 

G/L account which is entered during PO based on AAC: Debit (+)-KBS

GR/IR Clearing account: Credit (-)-WRX

### 4. Invoice posting (MIRO)

Accounting entries:

GR/IR Clearing account: Debit (+)-WRX

G/L account which is entered during PO based on AAC: Credit (-)-KBS

### **Account Assignment Category:**

- Account Assignment category categories determines which financial costs will be used for direct expenses
- It is used when you want material/service to be consumed directly and if you don't want make any inventory of it and this consumption will go into expense part for this, cost centers are defined by the FICO consultant
- Material/service which are going to be purchased mainly booked at cost center level
- Each and every department is created as cost center
- Cost center is at which all cost of the particular department is booked and report can be seen by the finance person

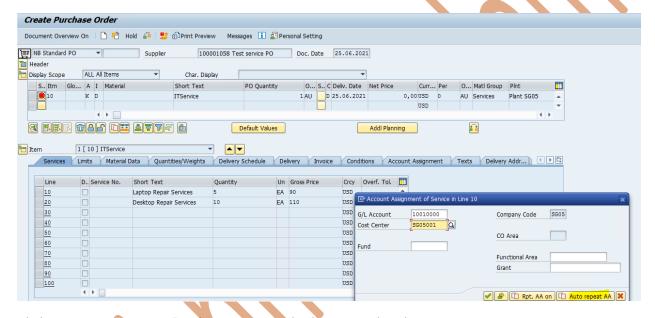
### **Create Purchase Order, TCODE: ME21N**

In case of Purchase order for material, all materials are listed in "Display scope" level but in case of service PO "Display scope" works as header

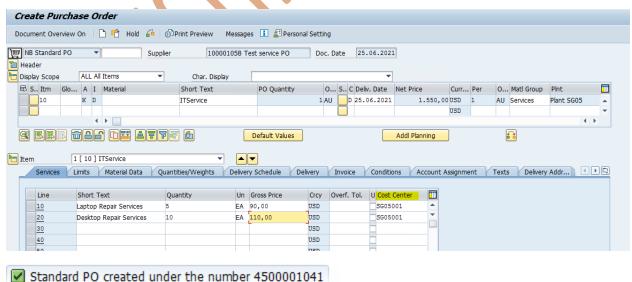
Enter Supplier, Purchase org, Purchase group, Company code, Account Assignment Category (AAC), Item Category D, short text, material group, plant, no need of storage location (there in inventory) once you enter all details item level tab gets open to maintain services here once you enter services with quantity and price then it will ask for G/L account and cost center

G/L account: value can be updated against GR/IR account

Cost center: for which particular cost object the material is grouped (because I gave AAC-K)



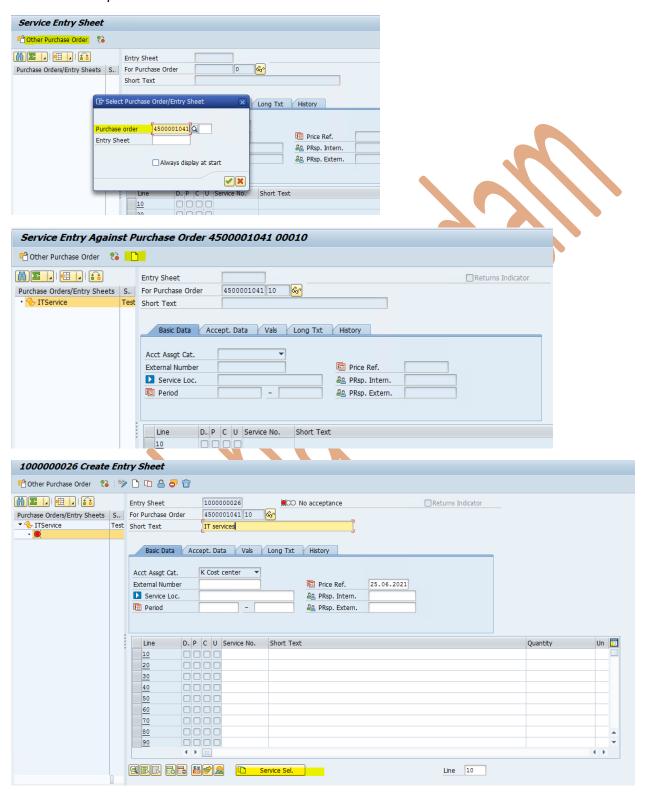
Click on Auto repeat AA so that it gets applied to 10 and 20 line items



Standard PO created under the number 4500001041

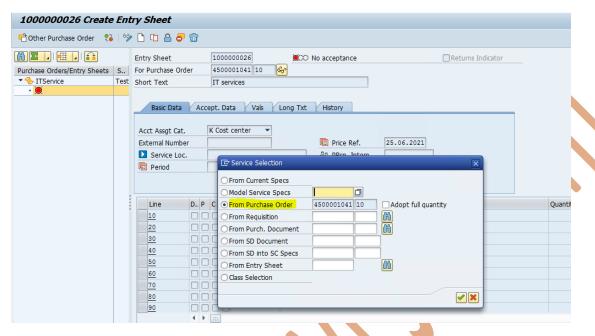
### Create Service entry sheet (SES) - TCODE ML81N

Click on Other purchase order and enter PO number



### SES is created to have a confirmation about services which are provided by vendor

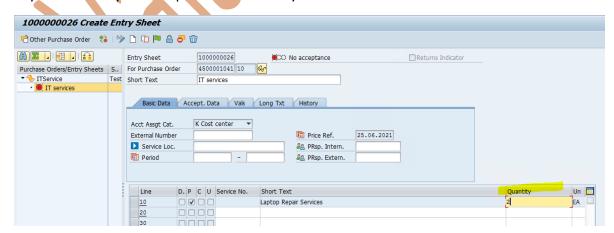
We have given two services laptop and desktop. At this point of time vendor has provided laptop services so we can select line item 10 which is laptop services using service selection option and create SES

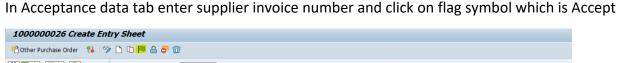


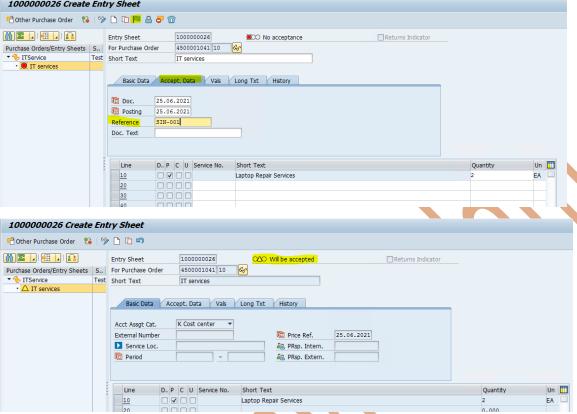
Select line item 10 and click on services to adopt



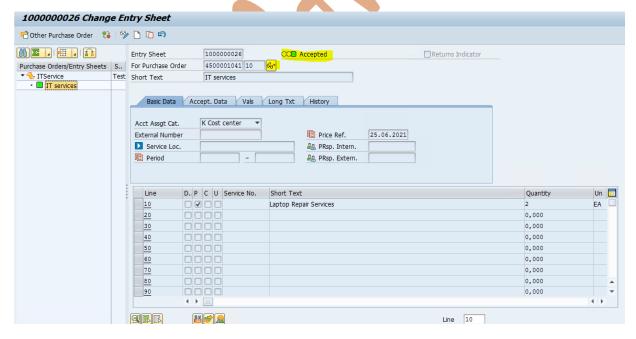
Say out of 5 only 2 are repaired successfully



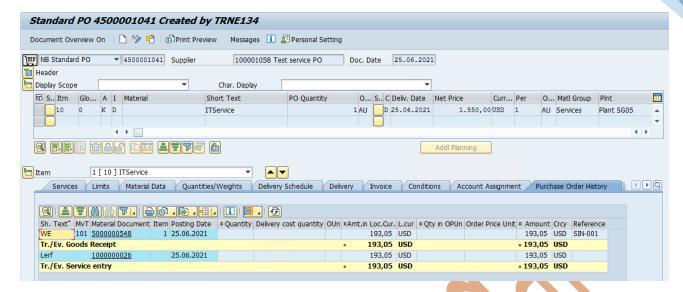




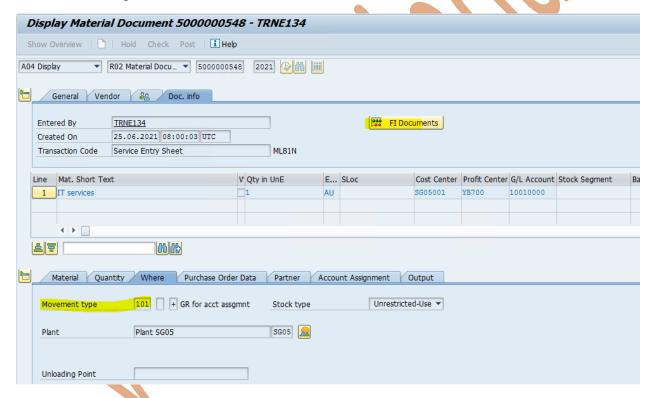
Click on Save and then it gets accepted and material document gets created



Click on display button to see PO status and history



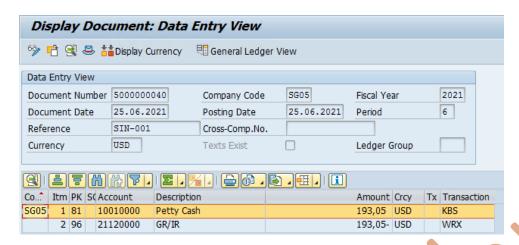
Check accounting entries created in MIGO click on 50000000548



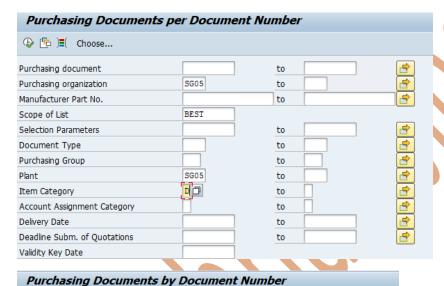
Accounting Entries:

G/L account which is entered during PO based on AAC: Debit (+)

GR/IR Clearing account: Credit (-)

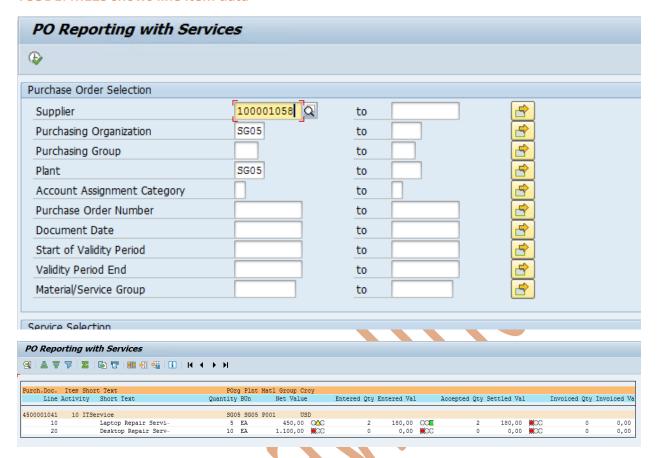


### **TCODE: ME2N Shows header level data**



#### 🝕 📵 Print Preview 🛮 💆 PO History 🚨 Changes 🚨 Delivery Schedule Services 2 Type Supplier Name Item Material Short Text Mat. Group Un D I A Plnt SLoc Order Qty Net Price Curr. per Un 100 KG 10,00 USD 1 KG SG05 Still to be delivered 20 KG 200,00 USD 20,00 % Still to be invoiced 100 KG 1.000,00 USD 100,00 % 4500001024 NB 100001055 Vendor 001 23.06.2021 00010 540 Test Inventory Manag 10-01-01 SG05 50 KG 10,00 USD 1 KG Still to be delivered 500.00 USD 100.00 % 50 KG 500,00 USD 100,00 % Still to be invoiced 50 KG 4500001031 NB 100001055 Vendor 001 24.06.2021 00010 541 Material 10-01-01 10,00 USD SG05 100 KG 1 KG 0,00 USD Still to be delivered 0 KG 0.00 % 1.000,00 USD 100,00 % Still to be invoiced 100 KG 00020 544 Material 10-01-01 10,00 USD 100 KG SG05 1 KG Still to be delivered 0 KG 0,00 USD 0,00 % 100,00 % Still to be invoiced 100 KG 1.000,00 USD 4500001041 NB 100001058 Test service PO 001 25.06.2021 00010 P001 D K SG05 1 AU 1.550,00 USD 1 AU Still to be delivered 1.356,95 USD 87,55 % Still to be invoiced 193,05 USD 100,00 %

### **TCODE: ME2S shows line item data**

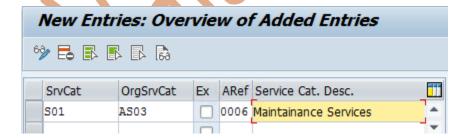


## **Service Master**

### **Define Service Category**

SPRO->SAP reference IMG->Material Management->External Services Management->Service Master->

AS03 and 0006 are standard

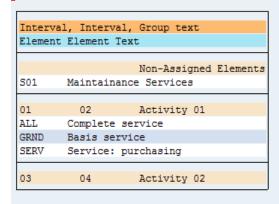


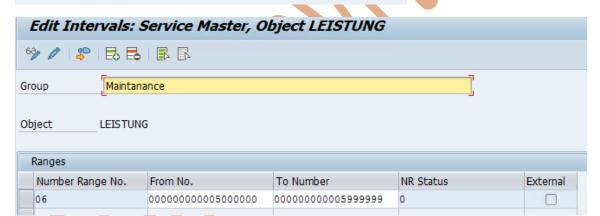
### **Define Number Ranges**

SPRO->SAP reference IMG->Material Management->External Services Management->Service Master->Define Number Ranges

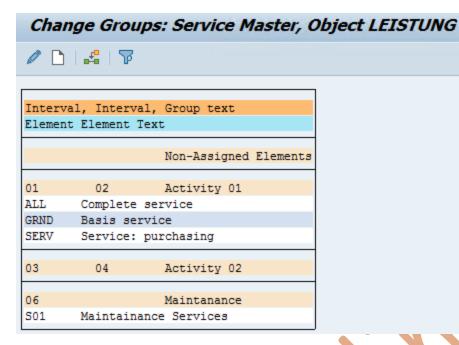


## 



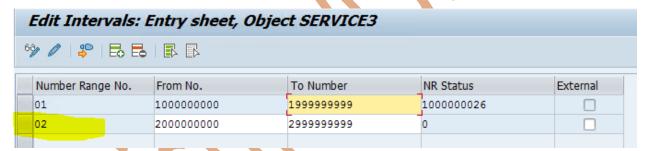






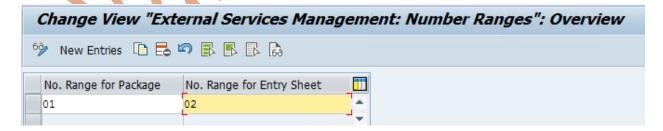
### **Define Number Ranges for Service Entry Sheet**

SPRO->SAP reference IMG->Material Management->External Services Management->Number ranges-> Define Number Ranges for Service Entry Sheet



### **Assign Number Ranges**

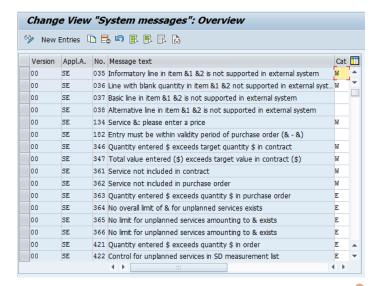
SPRO->SAP reference IMG->Material Management->External Services Management->Number ranges-> Assign Number Ranges



### **Define Attributes of System Messages**

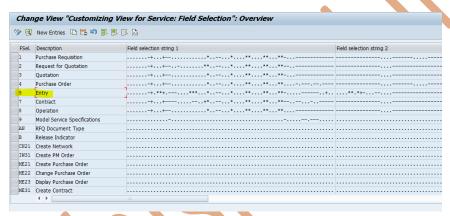
SPRO->SAP reference IMG->Material Management->External Services Management->Define Attributes of System Messages

The messages we are getting in SES creation are defined here



# **Define Screen Layout**

SPRO->SAP reference IMG->Material Management->External Services Management->Define Screen Layout

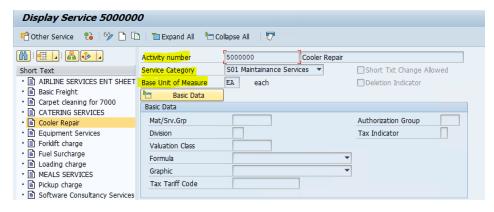


# Define Release procedure for service entry sheets

SPRO->SAP reference IMG->Material Management->External Services Management->Define Release procedure for service entry sheets (which is same we have for PO)

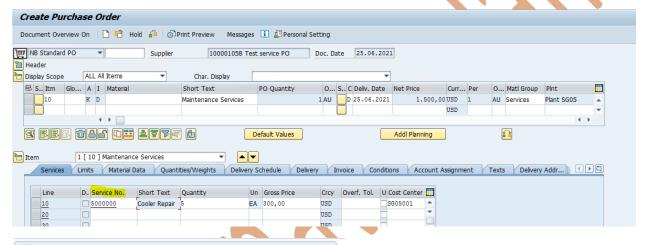
# **Create Service TCODE: AC01**

Click on create new service and enter below details then save



#### Created 5000000

#### Create PO TCODE: ME21N



Standard PO created under the number 4500001042

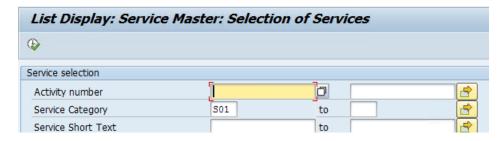
Here Po quantity and Unit of Entry-AU (Activity Unity) Came automatically because of below configuration

SPRO->SAP reference IMG->Material Management->External Services Management->Source Determination at Default Values->for Client

We can make material group to be come as default here

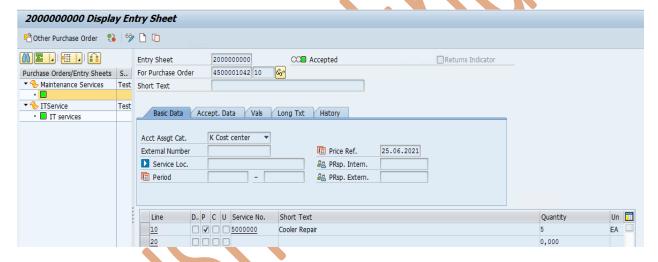


#### Check Service master in AC06

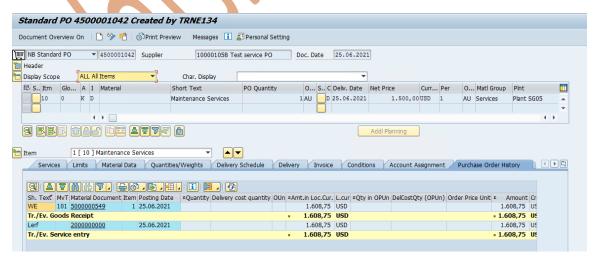




#### **Create SES TCODE: ML81N**



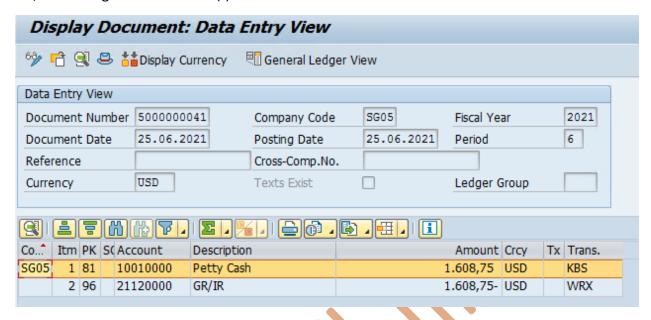
# Click on display button to check PO status and history



# **Accounting Entries:**

G/L account which is entered during PO based on AAC: Debit (+)

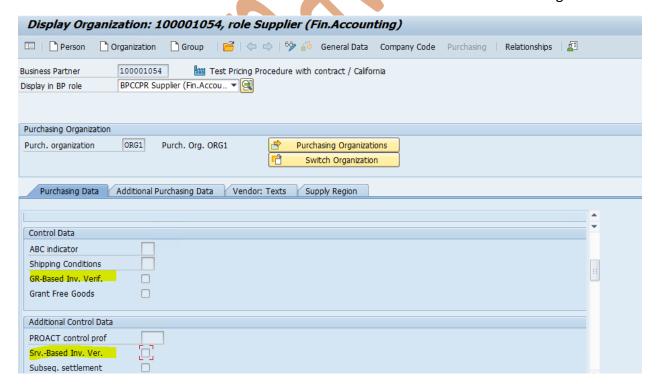
GR/IR Clearing account: Credit (-)

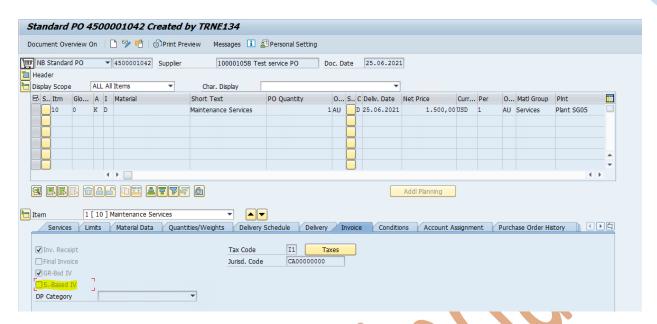


We enter tax code at PO level and for service order level under Invoice tab

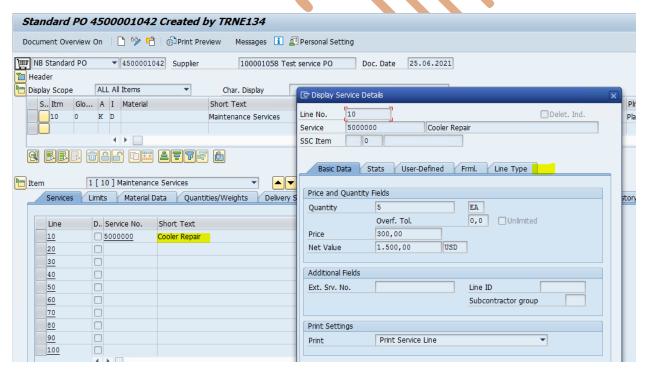
Means material PO GR based IV should ticked

In Case of Service level PO S-based IV should ticked this we can select while creating vendor





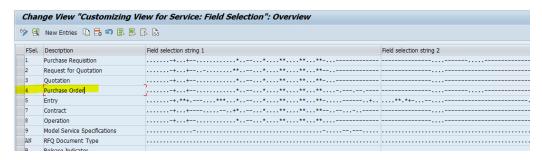
Tax code which is present in Invoice tab will be applicable to all the services listed in line item level. If you want to have separate tax tab for each service double click on Cooling Repair, one window open then you can have tax tab



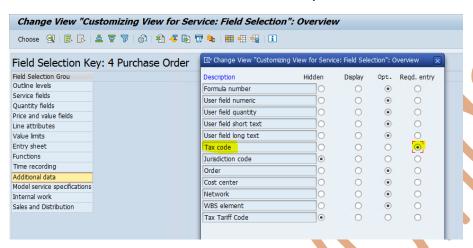
To get the tax tab go to below path

# SPRO->SAP reference IMG->Material Management->External Services Management->Define Screen layout

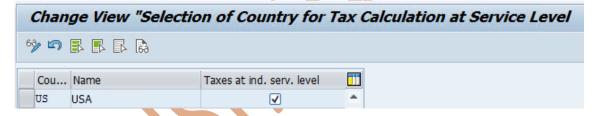
Double click on purchase order



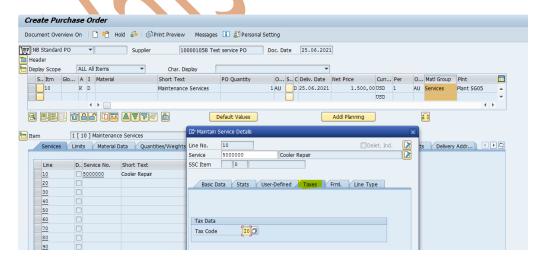
Go to additional data and make tax code as required



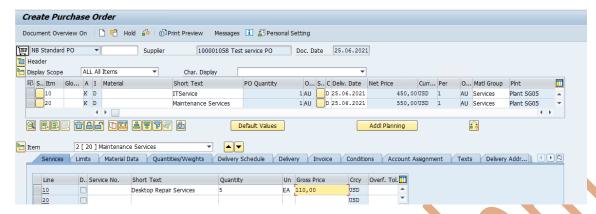
SPRO->SAP reference IMG->Material Management->External Services Management->Taxes at Individual Service Level



You can find tax tab



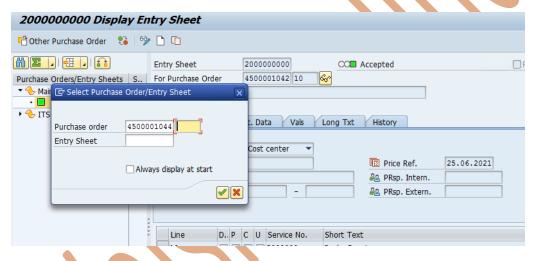
Here if you could see we have entered two service items in Display scope level



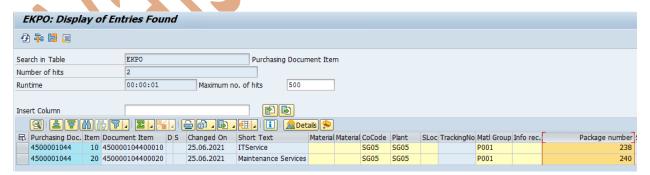
Standard PO created under the number 4500001044

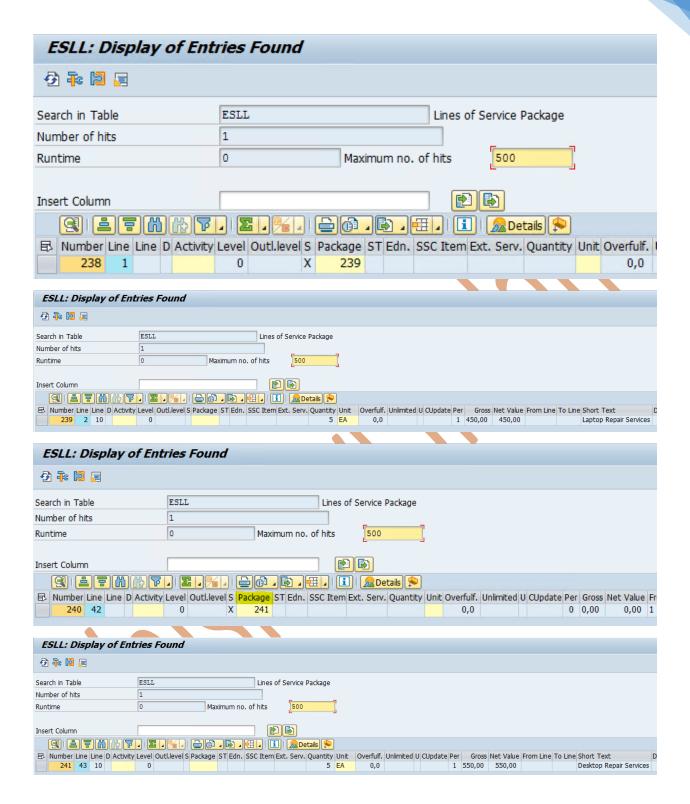
Here we could create individual entry sheet for these two services but we can have more than one service line items for each service item

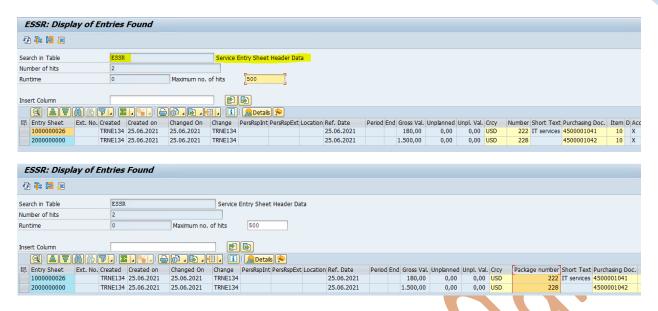
If you go to ML81N we can enter Po number against each service item 10 or 20



#### Table level check:

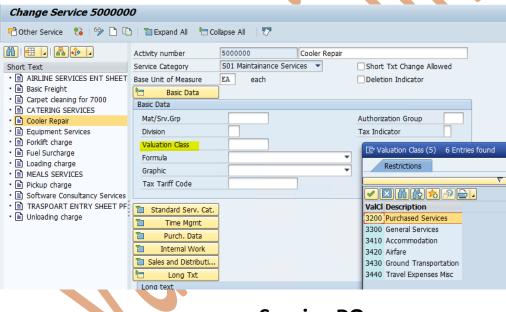






Pick G/L account automatically when creating service PO

We can enter valuation class in AC01 then OBYC->GBB->assign G/L account for valuation class 3200



# **Consignment PO**

In the consignment process, say material is send by the vendor and it is kept at company premises here ownership of this material is lies with the vendor

For example usually we raise the purchase requisition of 100 quantities and do the purchase order of 100 quantities and receive the goods receipt for these 100 quantities here ownership lies with you then you do invoice posting

In consignment process, once you received the goods receipt you don't pay the vendor for received 100 quantities because ownership is lies with vendor

Going forward either you consume it or transfer ownership from vendor to yours. Depends on the quantity you received/consume accordingly you pay to vendor after settlement with vendor, here ownership lies with you once you pay to the vendor depends on how much quantity you consumed.

## **Steps involved in consignment process:**

- 1. Create consignment purchase info records (TCODE: ME11)
- 2. Create consignment Purchase order with item category K (TCODE: ME21N)
- 3. Create Goods Receipt (TCODE:MIGO)

No accounting entries (special stock) here though goods received still ownership lies with vendor and material is shown in vendor consignment not in storage location

The stock which is present in vendor consignment is knows as special stock

4. Based on material consumption or transfer to own stock using TCODE:MIGO

Either you consume some quantity from special stock or transfer ownership of whole stock from vendor to yours

Accounting entries:

Consignment G/L account credit (-)-KON

Stock account debit (+)-BSX

Here in both cases ownership lies with you as you consumed so accounting entries generated

- 5. Create condition records (TCODE:MRM1) with output type KONS
- 6. Settlement (TCODE:MRKO)

Accounting entries:

Vendor account credit (-)-KBS

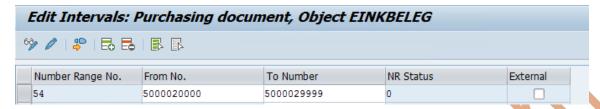
Consignment G/L account debit (+)-KBS

Depends on how many quantities consumed you do settlement with vendor

#### **Purchase Order**

## **1 Define Number ranges**

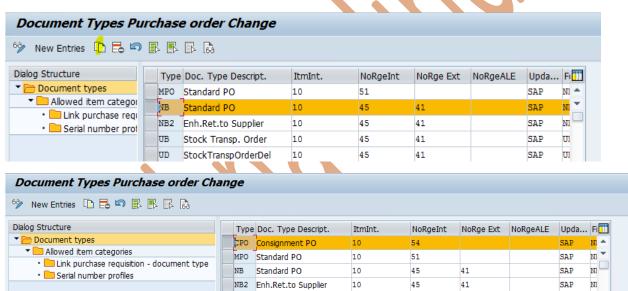
SPRO->SAP reference IMG->Material Management->Purchasing->Purchase order->Define Number ranges



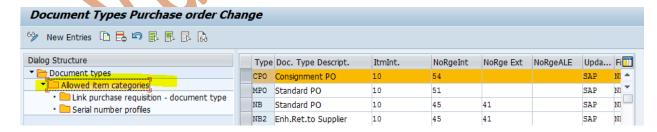
# 2. Define Document Type

SPRO->SAP reference IMG->Material Management->Purchasing->Purchase Order->Define Document Type

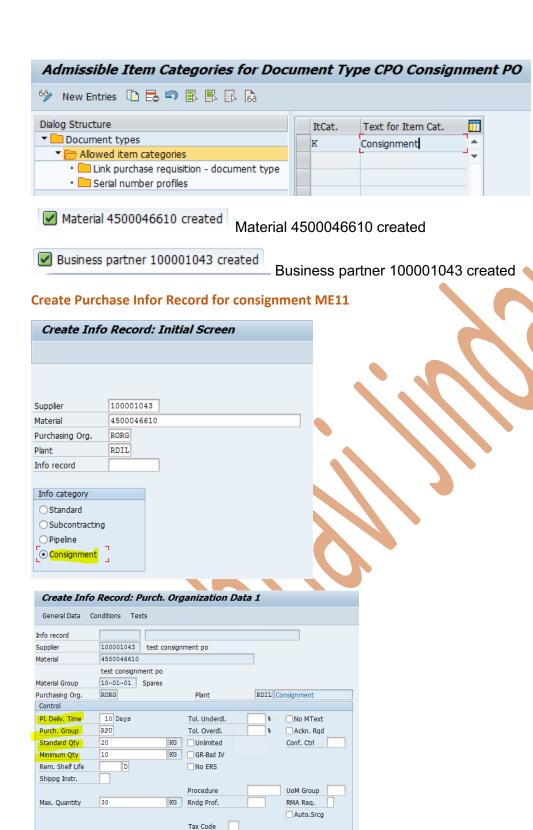
Copy from standard document type NB and assign number range 54 to CPO



Select CPO and click on Allowed Item categories to define item category for CPO document type



Assigned standard procurement to PO document type CPO (Consignment PO)



Conditions
Net Price

Qty Conv.
Pr. Date Cat.

Effective Price

Inco. Version

250 INR / 1

0,00 INR / 1

KG

KG <-> 1

No Control

KG Valid to

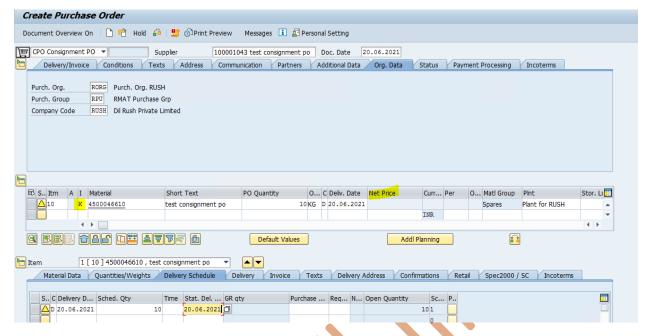
KG No Cash Disc.

Cond. Grp

Purchasing info record 5300000424 RORG K RDIL created

Purchasing info record 5300000424 RORG

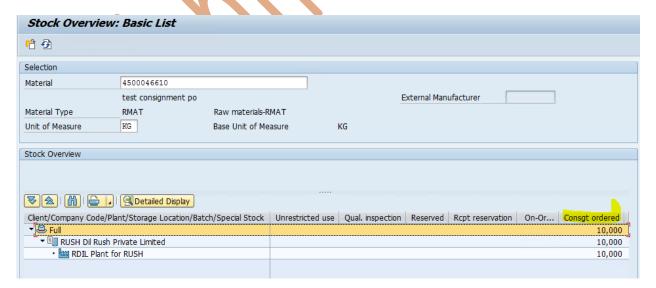
#### K RDIL created



Here when we are creating consignment PO while doing GR it will not consider net prices and no accounting entries gets created and we don't have any condition tab at item level

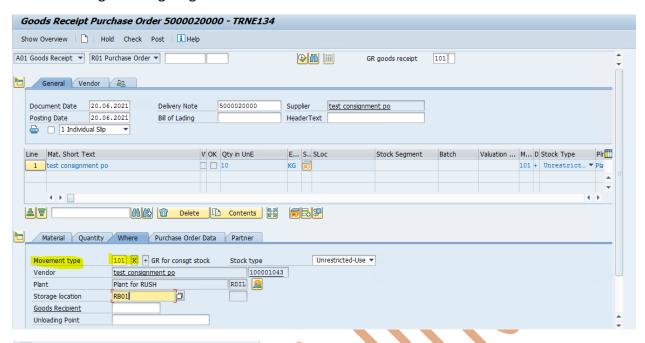
Consignment PO created under the number 5000020000 Consignment PO created under the number 5000020000

#### Check in MMBE

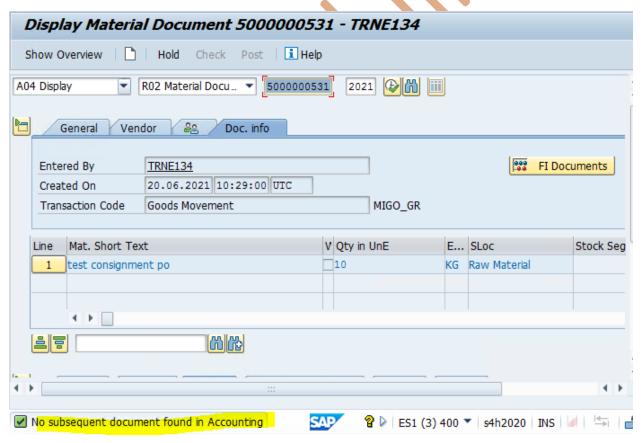


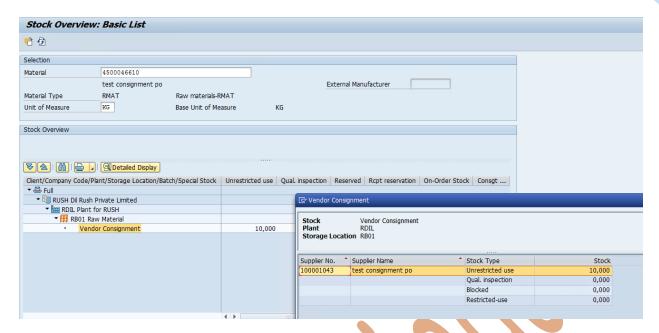
**Goods receipt MIGO** 

# No accounting entries gets generated



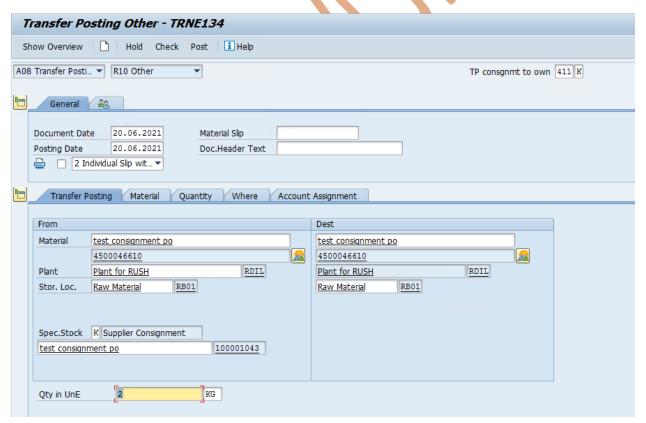
Material document 5000000531 posted Material document 5000000531 posted

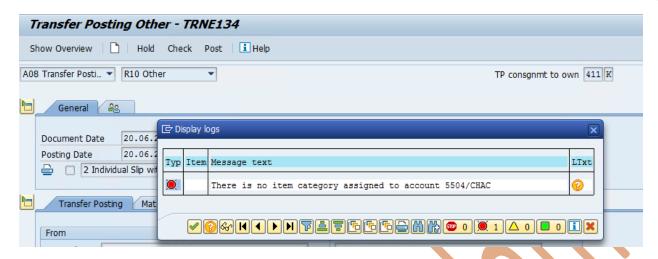




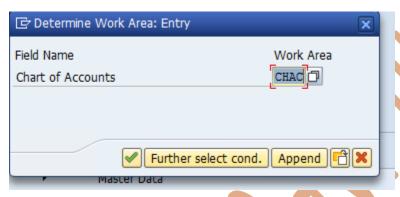
I would like to consume 2 quantities for that am transferring 2 quantities from **vendor consignment to storage location** hence I will be paying the payment against these 2 quantity to vendor

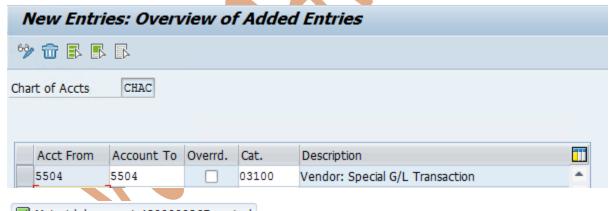
# **Transfer Posting - Movement Type 411 K**

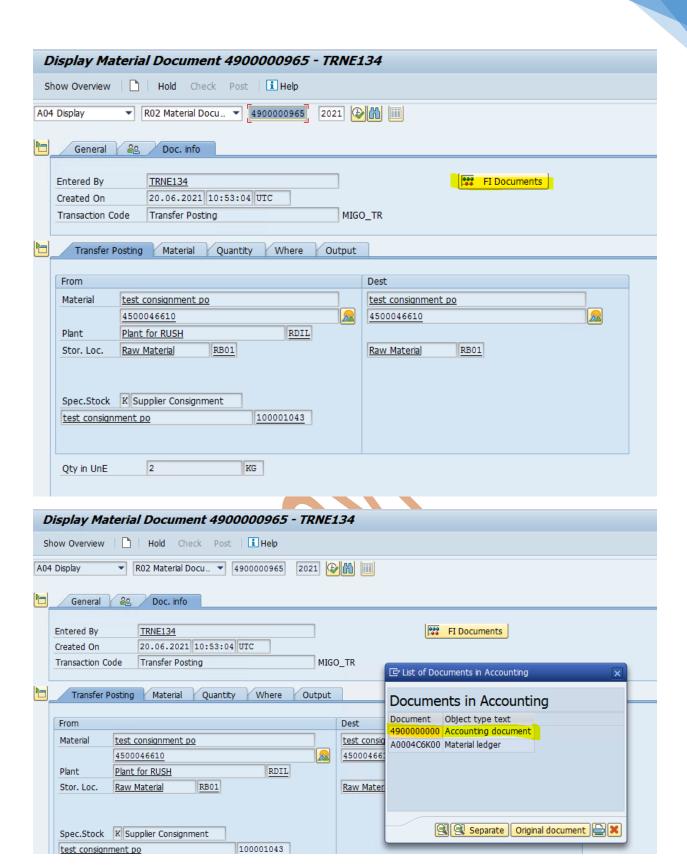


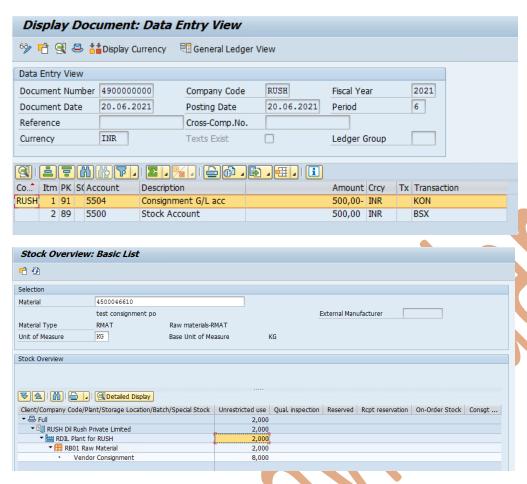


SPRO->SAP reference IMG->Financial accounting->General Ledger accounting->Business Transactions->Document Splitting->Classify G/L accounts for Document Splitting



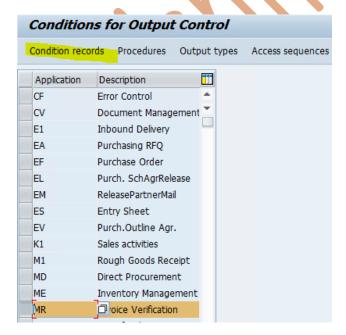




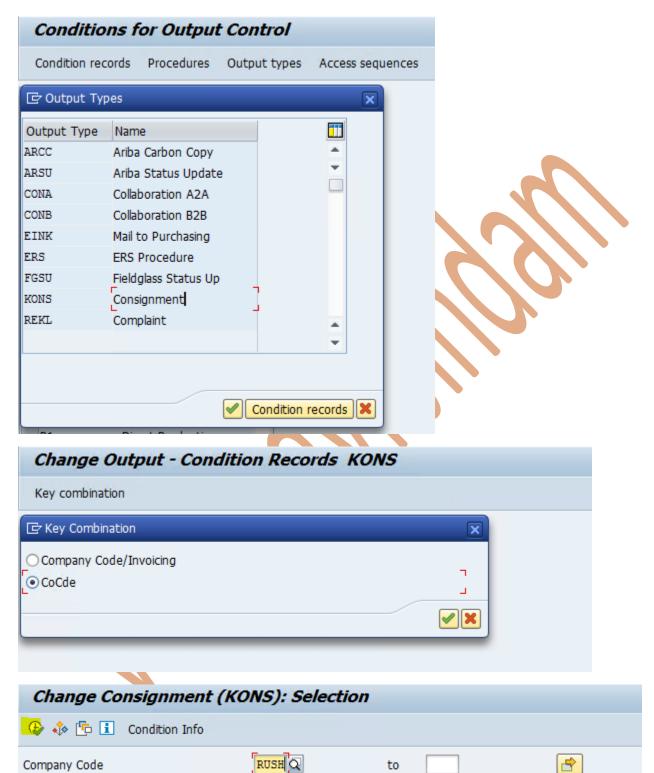


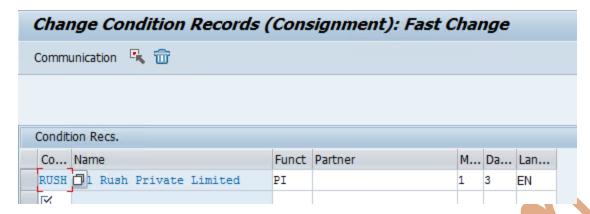
Before making payment create condition records TCODE: MRM1 with output type KONS or using TCODE NACE

Go to TCODE: NACE



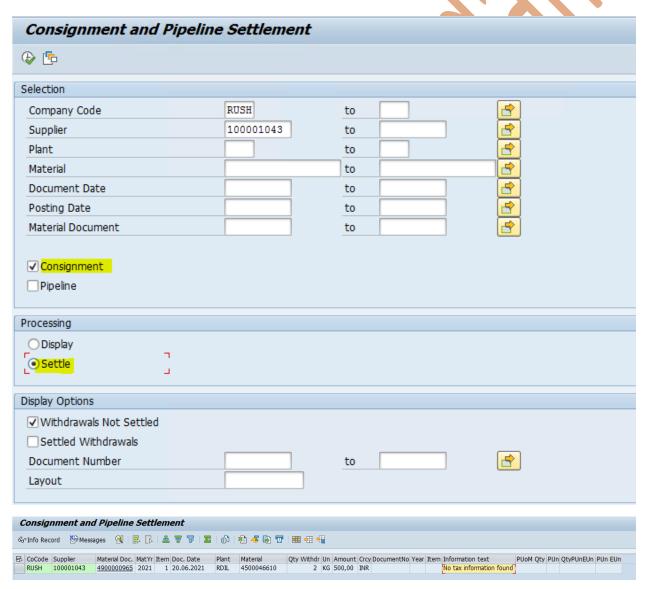
# Double click





In the same way u can create in TCODE MRM1

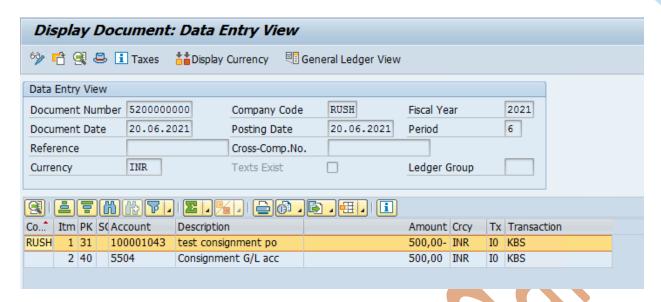
**Settlement TCODE: MRKO** 



Make sure to give tax code in PIR

Change In	nfo Record: Purch. Organization Data 1
General Data	Conditions Texts
Info record	5300000424
Supplier	100001043 test consignment po
Material	4500046610
	test consignment po
Material Group	10-01-01 Spares
Purchasing Org.	RORG Plant RDIL Consignment
Control	
Pl. Deliv. Time	10 Days Tol. Underdl. % No MText
Purch. Group	RPU Tol. Overdl. % Ackn. Rqd
Standard Qty	20 KG Unlimited Conf. Ctrl
Minimum Qty	10 KG GR-Bsd IV
Rem. Shelf Life	D No ERS
Shippg Instr.	
	Procedure UoM Group
Max. Quantity	30 KG Rndg Prof. RMA Req.
	Auto.Srcg
	Tax Code [I0] T
Conditions	
Net Price	250,00 INR / 1 KG Valid to 31.12.9999
Effective Price	250,00 INR / 1 KG No Cash Disc.
Qty Conv.	1 KG <-> 1 KG Cond. Grp
Pr. Date Cat.	No Control
Inco. Version	
Consignment and Pi	ipeline Settlement
% Info Record ► Messages	: 9(1   B   B   1   1   1   1   1   1   1
	terial Doc. MatYr Item Doc. Date Plant Material Qty Withdr Un Amount Crcy DocumentNo Year Item Information text PUOM Qty PUn QtyPUnEUn P 00000965 2021 1 20.06.2021 RDIL 4500046610 2 KG 500,00 INR 5200000000 2021 2 Document created

Here I choose tax exempt that I did not find entry for tax



If you want to directly consume from vendor consignment instead of moving to storage location

Goods Issue to cost center (direct consumption)

Movement type 201 K

**Consignment PO** 

# **Subcontracting PO**

It is the type of procurement where in company sends the raw material to the vendor and vendor processes the material and sends a finished product back. Vendor charges you for the processing to convert raw material to finished product

# **Steps involved in subcontracting process:**

- 1. Create semi -finished /finished material
- 2. Create raw material
- 3. Create subcontracting purchase info record (TCODE:ME11) for finished product -optional
- Create Bill of material (TCODE: CS01)
   We can add manually BOM during PO creation
- 5. Activate production version for finished product (TCODE:C223)
- Create purchase order with item category L (TCODE:ME21N)
- Before we issue raw materials to vendor we should have stock
   Add stock manually using movement type 561 (OR) create PO->GR
- 8. Issue raw materials to vendor

Use TCODE: ME2ON (OR) do transfer posting with movement type 541(TCODE: 541) No accounting entries gets generated

9. Goods receipt (TCODE: MIGO)

Finished product will be received with movement type 101 and components will be consumed automatically with movement type 543 O

Here we receive finished product. Accounting entries gets generated. Those are

Components of goods issue:

Consumption account DR (+)

Component stock account CR (-)

Once we get the finished product

FG stock account DR (+)

Subcontracting stock CR (-)

Service GR

Service expense DR (+)

GR/IR account CR (-)

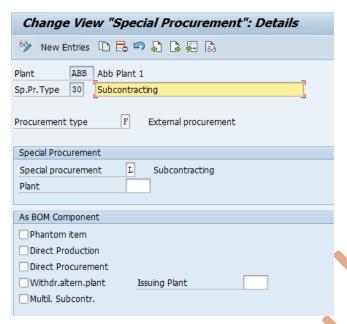
10. Invoice MIRO (outside state) or Challan TCODE: j1igsubcon (within state)

GR/IR account DR (+)

Vendor account CR (-)

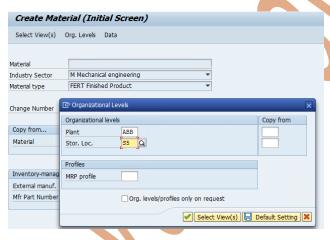
# **Define Special procurement type for subcontracting process:**

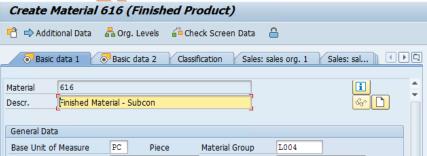
SPRO->SAP Reference IMG->Production->Material requirements planning->Master data->Define Special procurement type

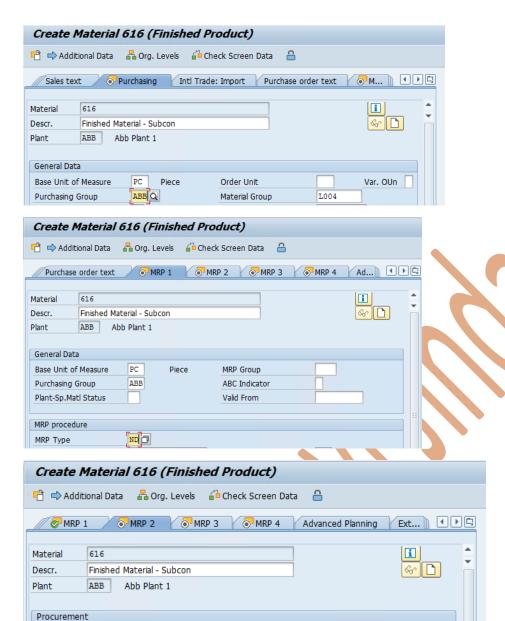


# Create Semi finished/Finished product:

Views: Basic data1, purchasing, MRP-1, 2, 3 and 4, General plant data/storage1 and 2, accounting 1







Batch entry

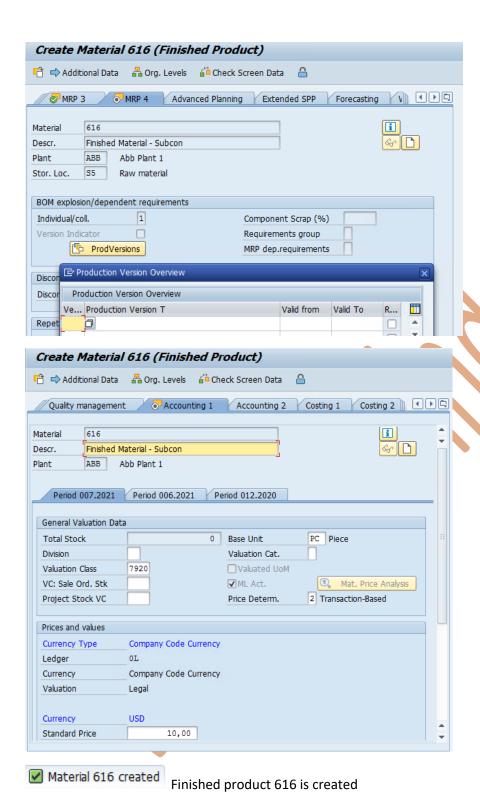
Prod. stor. location

Production version is not yet activated

30

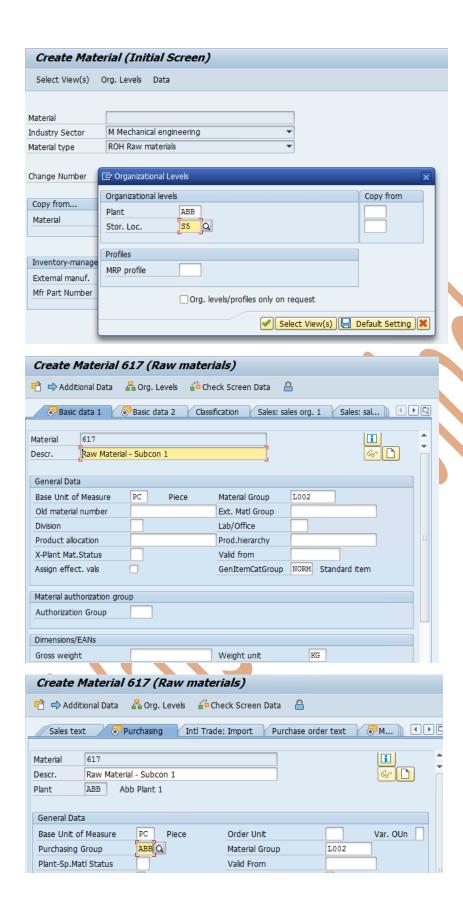
Procurement Type

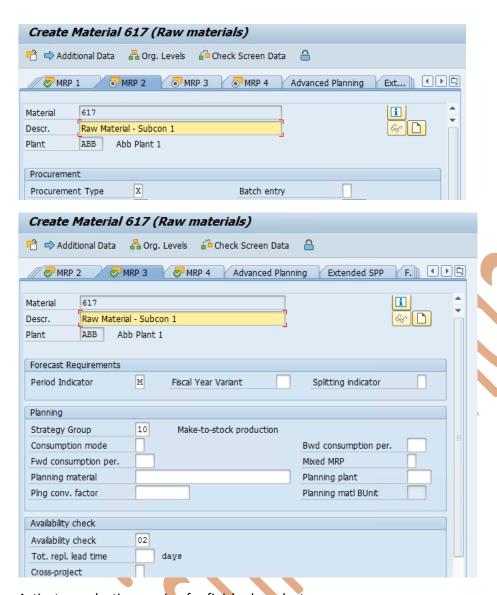
Special procurement



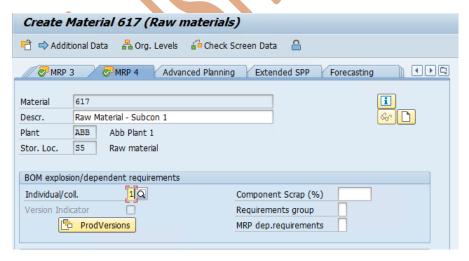
**Create Raw material:** 

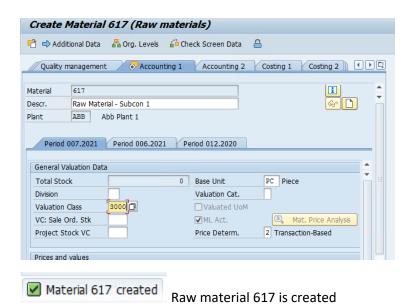
Views: Basic data1, purchasing, MRP-1, 2, 3 and 4, General plant data/storage1 and 2, accounting 1





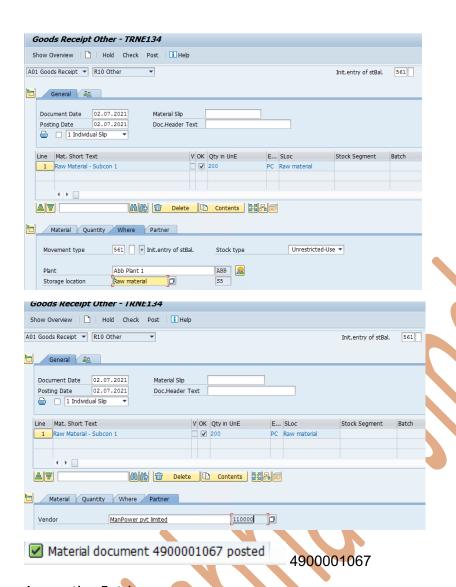
Activate production version for finished product



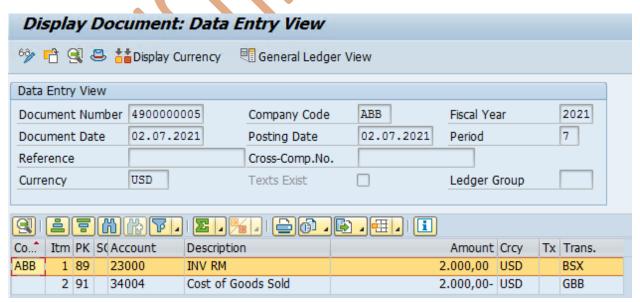


Adding stock manually for raw material (initial stock) with movement type 561 in MIGO

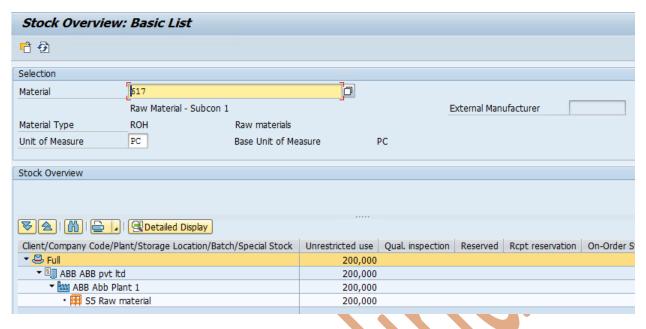




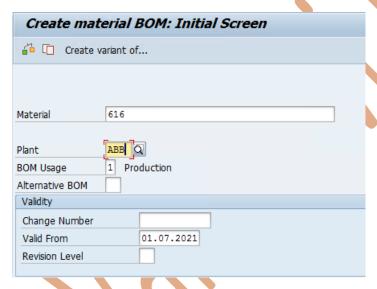
Accounting Entries:

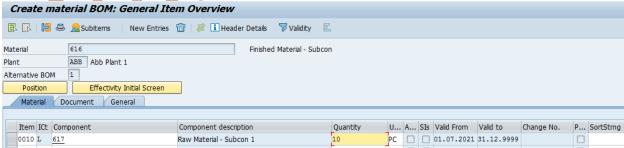


#### Check stock availability (TCODE: MMBE)



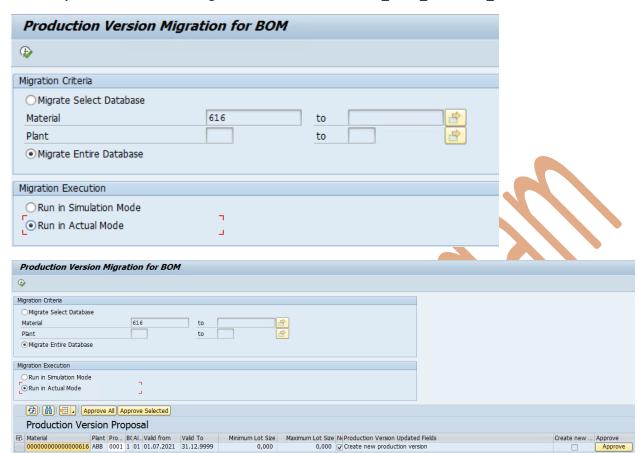
# Create BOM (TCODE: CS01)





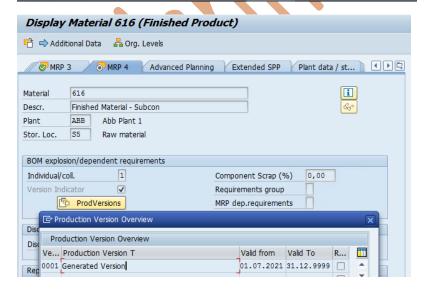
Creating BOM for material 616

## Activate production version using TCODE: C223 or SM38-> CS\_BOM\_PRODVER\_MIGRATION



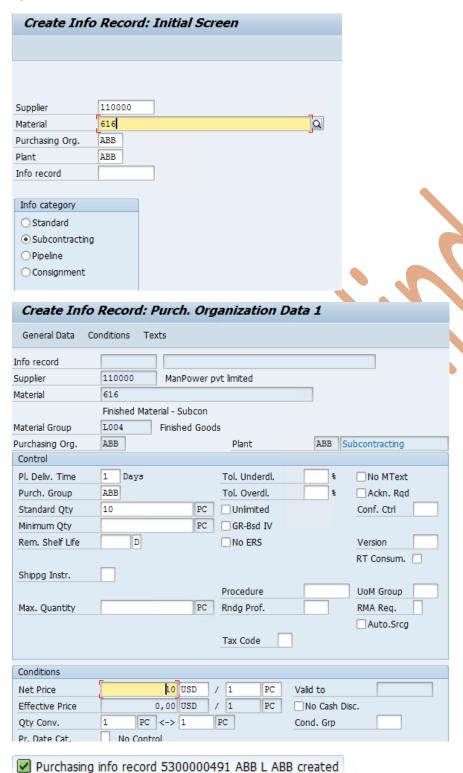
Click on Approve then production version gets activated

Production Version 0001 generated/updated for material 616/ABB

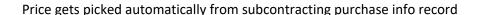


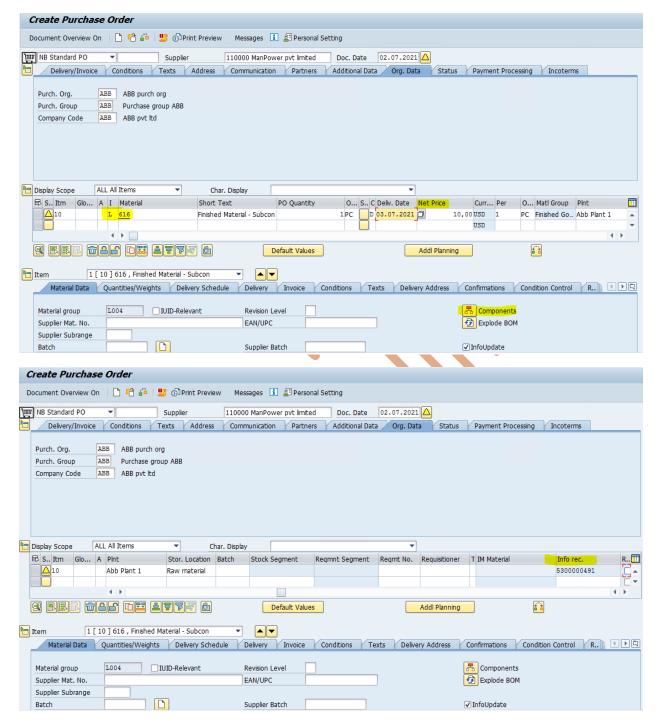
Vendor: 110000 (create using TCODE: BP)

Create subcontracting purchase Info record for finished product using TCODE: ME11 (this step is optional)



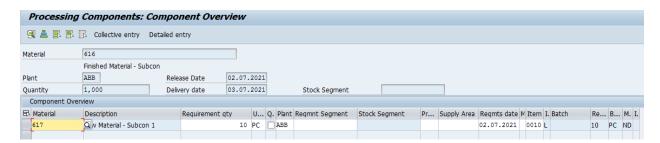
Create purchase order with item category as L using TCODE: ME21N





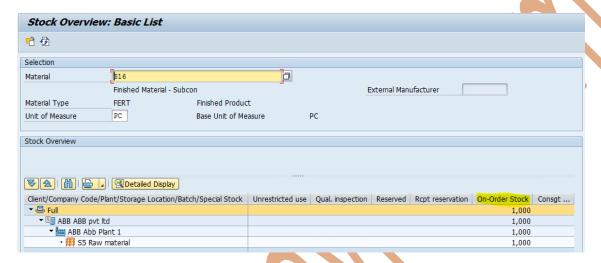
#### Click on Components

We have maintained BOM hence it came automatically or else you can add manually here

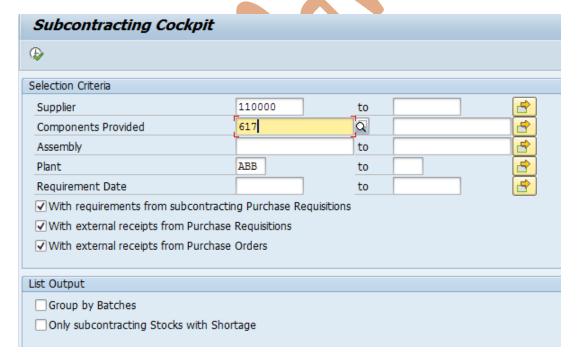


✓ Standard PO created under the number 4500001126

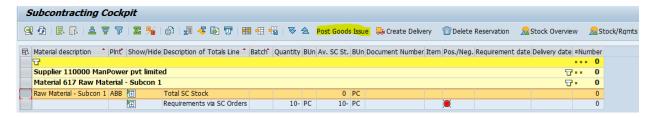
#### Check stock in MMBE



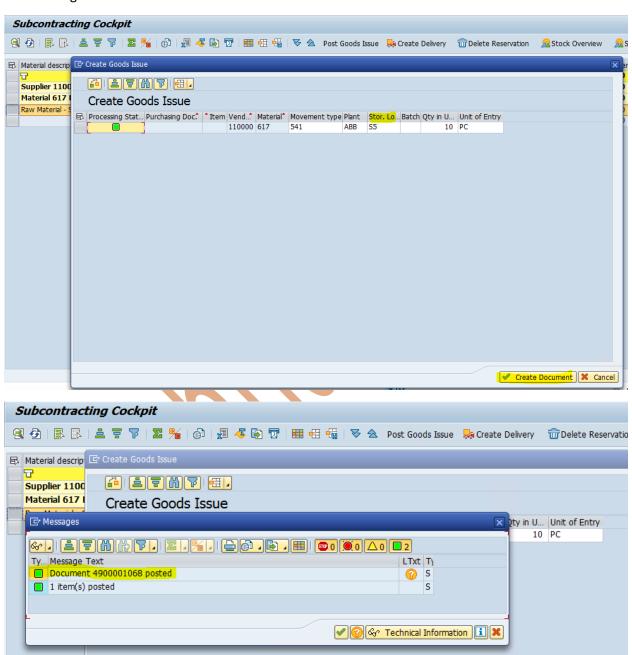
Issue raw material to vendor TCODE: ME2ON

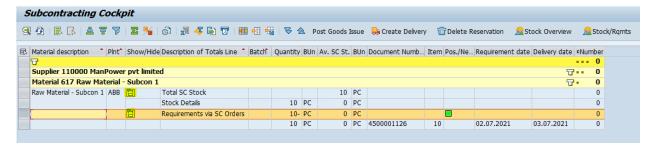


Select entry and click on Post Goods Issue



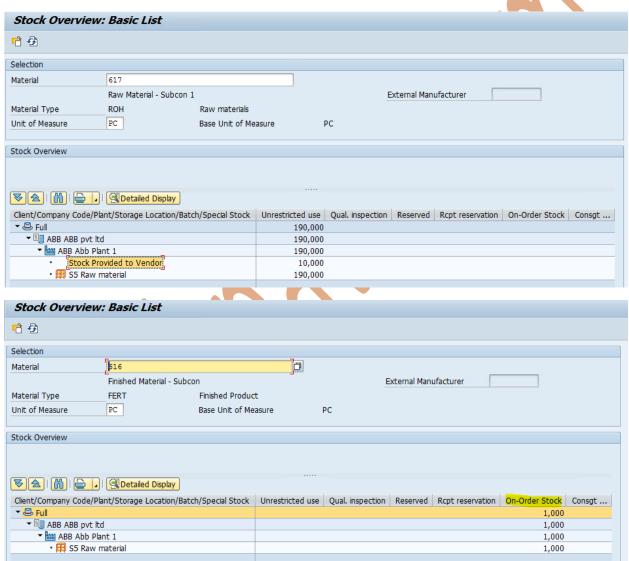
Enter storage location and click on Create document





#### **MMBE**

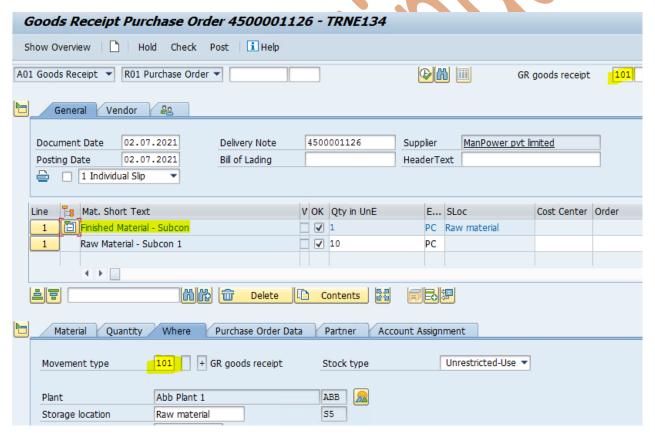
Now you could see 10 quantity of stock is provided to vendor to make finished product

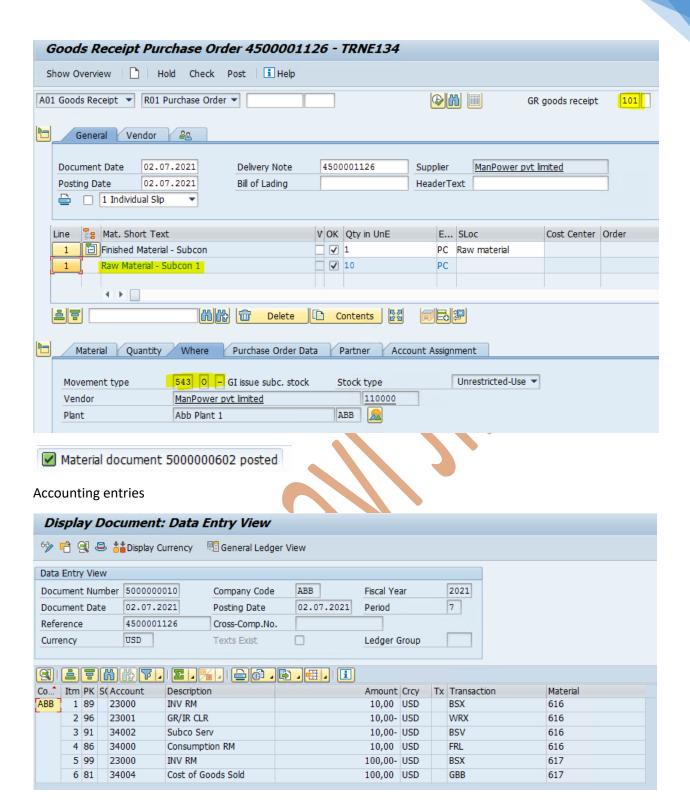


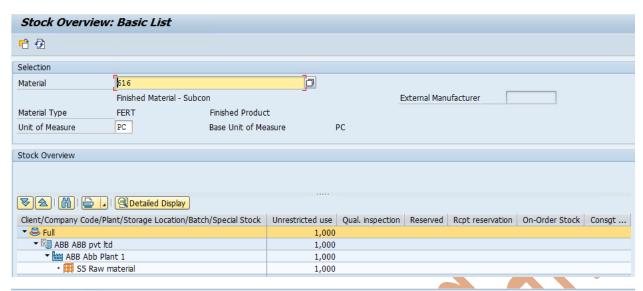


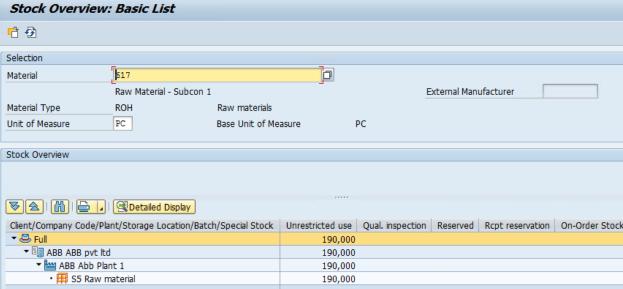
#### **Goods Receipt**

Final product will be received with movement type 101 and components will be consumed automatically with movement type 543 O



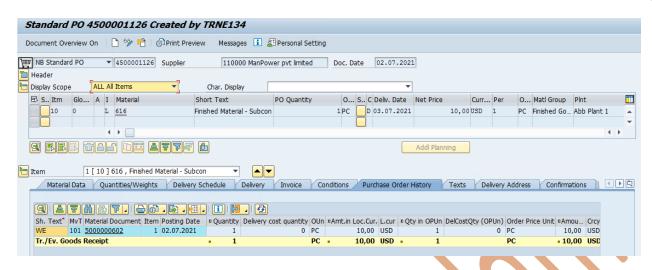






# Check PO status and history





Subcontracting PO

# **Stock Transfer Order**

# **STO in Inventory Management**

Transfer material from one plant to another plant within company code

# One Step:

Transfer material from one plant to another plant with movement type 301

Accounting entries gets generated

Stock account of sending plant gets credited (-)

Stock account of receiving plant gets debited (+)

#### Two Step:

Transfer material from one plant to another plant with movement type 303 and 305

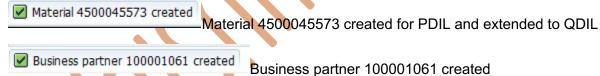
First transfer material with movement type 303 and stock gets added stock transfer plant (QDIL)-accounting entries gets generated

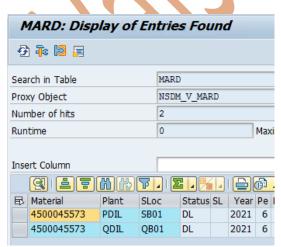
Stock account of sending plant gets credited (-)

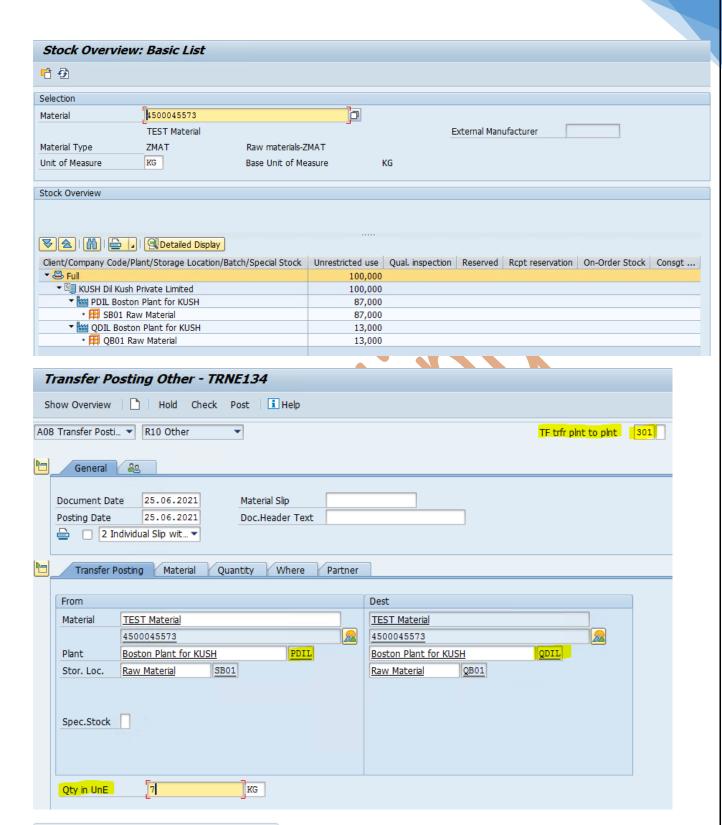
Stock account of receiving plant gets debited (+)

Second transfer material with movement type 305 and stock gets added plant QDIL- no accounting entries

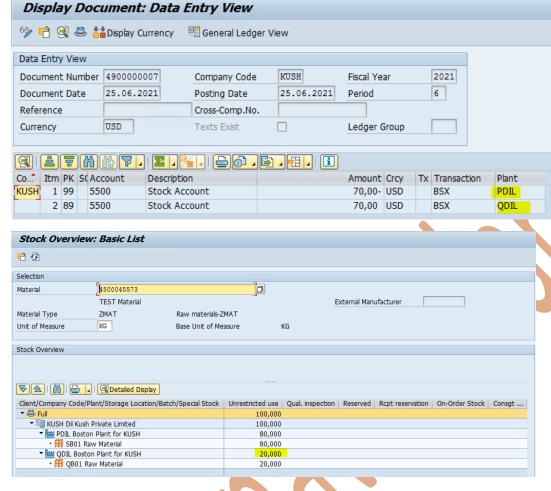
One Step



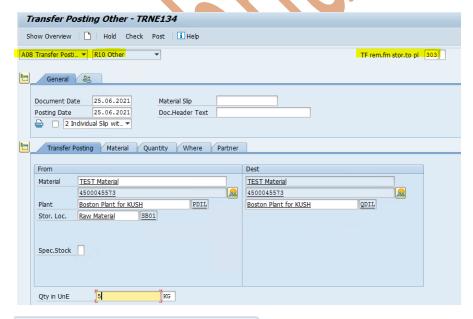




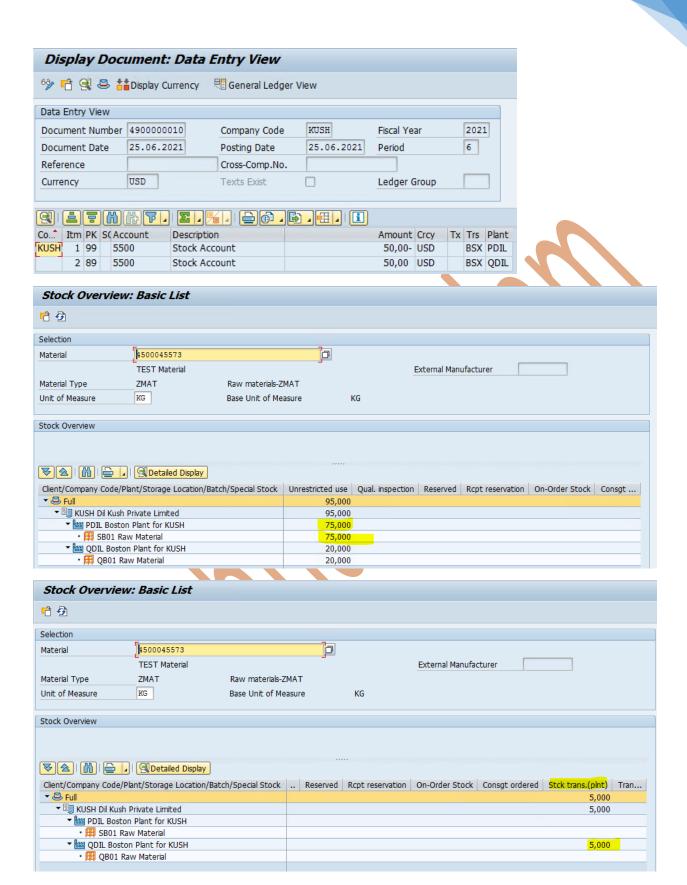
✓ Material document 4900001012 posted

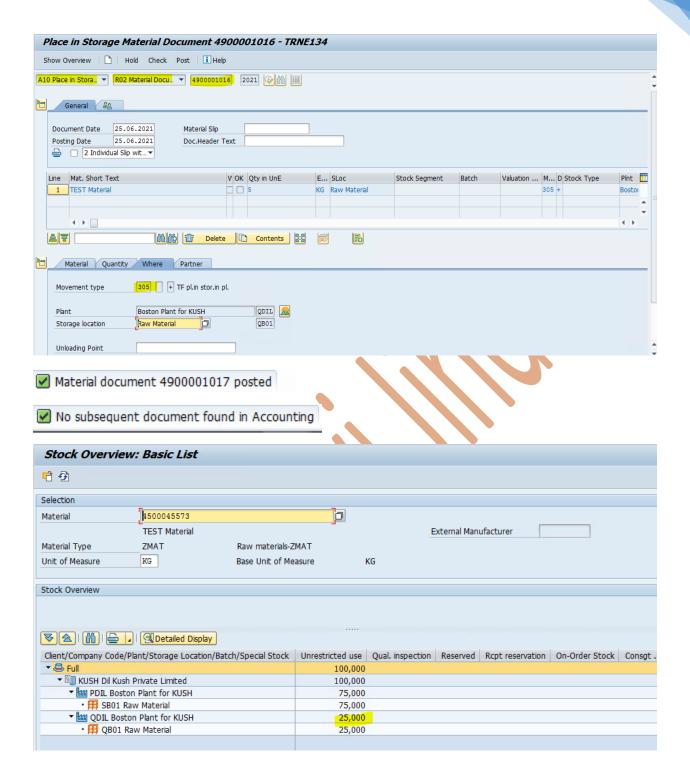


Two step



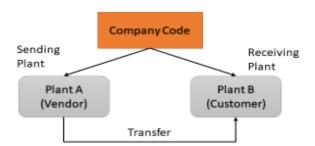
Material document 4900001016 posted





# **Intra Company Transfer**

Transfer from one plant to another plant within company code. It can be done in one step (OR) two-step process



## **Configuration:**

- 1. Create Division
- 2. Create Sales Organization
- 3. Create Distribution Channel
- 4. Create Shipping Point
- 5. Assign Sales org to Company Code
- 6. Assign distribution channel to Sales organization
- 7. Assign division to sales organization
- 8. Set up Sales area (which is combination of Sales Organization + Distribution Channel + Division)
- 9. Assign Sales organization-Distribution channel-plant
- 10. Assign shipping point to plant
- 11. Check Distribution channel per sales organization-assign master data
- 12. Check Division per sales organization-assign master data
- 13. Shipping point determination
- 14. Create document type(UB-standard) with item category U

- 15. Define Shipping data for plants
  Assign customer to receiving plant along sales area
  Assign sales area to sending plant
- 16. Configure delivery type by plant -NL
- 17. Configure for one step procedure (if you would like to follow two-step process this is optional)

#### **Process:**

- Create material and maintain sales view for sending plant and purchasing view for receiving plant
- 2. Create sending plant as vendor and receiving plant as customer
- 3. Create STO with item category U and document type-UB(TCODE:ME21N)
- 4. Create outbound delivery (TCODE: VL10B)
- Post Goods issue (TCODE:VL02N)
   641-movementype for two step and 647-movement type for one step Accounting entries gets generated
- 6. Goods Receipt (MIGO) with respect outbound delivery document

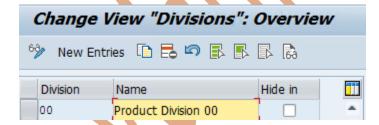
# Two step process

#### **Create Division**

SPRO->SAP Reference IMG->Enterprise Structure->Definition->Logistics-General->Define, copy, delete, check division

Click on Define Division

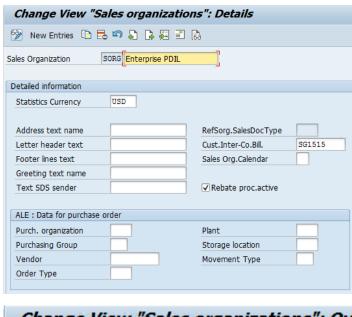
Using standard division

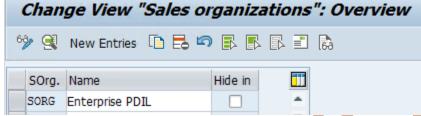


## **Create Sales Organization**

SPRO->SAP Reference IMG->Enterprise Structure->Definition->Sales and Distribution ->Define, copy, delete, check sales organization

Click on Define sales organization

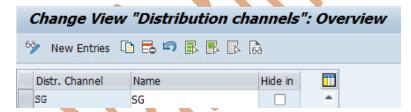




#### **Create Distribution Channel**

SPRO->SAP Reference IMG->Enterprise Structure->Definition->Sales and Distribution ->Define, copy, delete, check distribution Channel

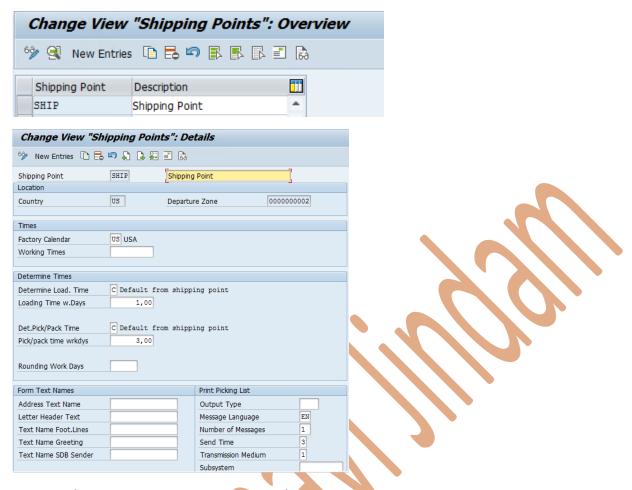
Click on Define Distribution Channel



# **Create Shipping Point**

SPRO->SAP Reference IMG->Enterprise Structure->Definition->Logistics Execution ->Define, copy, delete, check shipping point

Click on Define shipping points



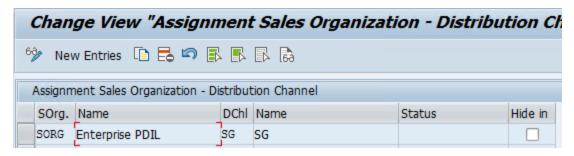
# Assign Sales organization to company code

SPRO->SAP Reference IMG->Enterprise Structure->Assignment->Sales and Distribution-> Assign Sales organization to company code



## Assign Distribution channel to sales org

SPRO->SAP Reference IMG->Enterprise Structure->Assignment->Sales and Distribution-> Assign Distribution channel to sales org



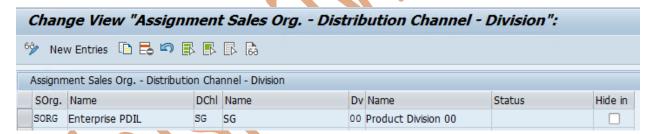
# Assign Division to sales organization

SPRO->SAP Reference IMG->Enterprise Structure->Assignment->Sales and Distribution-> Assign Division to sales organization



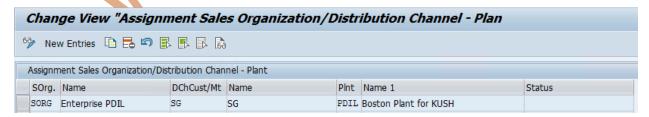
#### Set up Sales area

SPRO->SAP Reference IMG->Enterprise Structure->Assignment->Sales and Distribution-> Set up Sales area



# Assign Sales organization-distribution channel-plant

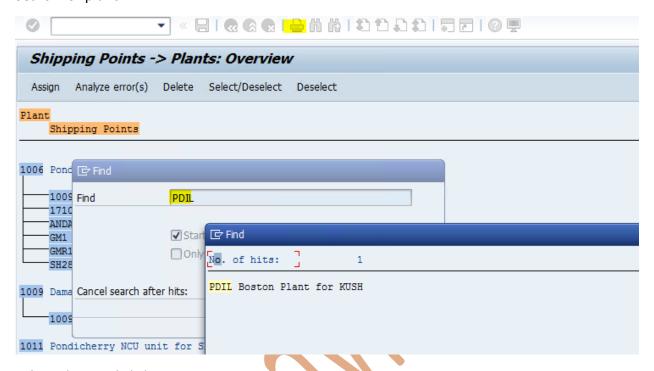
SPRO->SAP Reference IMG->Enterprise Structure->Assignment->Sales and Distribution Assign Sales organization-distribution channel-plant



## **Assign Shipping point to plant**

SPRO->SAP Reference IMG->Enterprise Structure->Assignment->Logistics Execution-> Assign Shipping point to plant

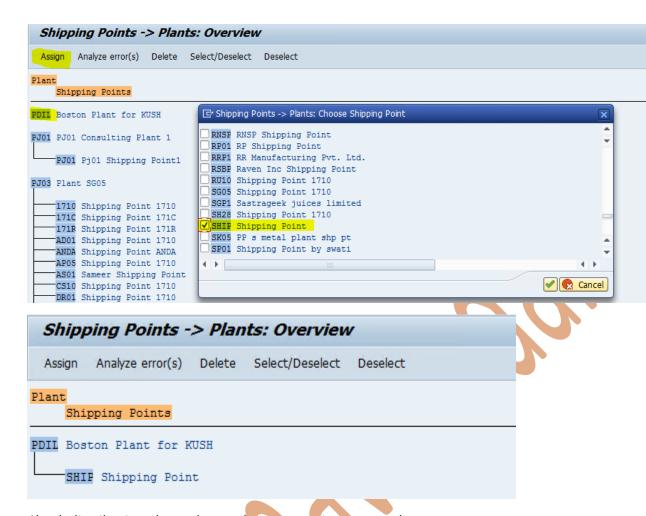
Search for plant



Select plant and click on Assign

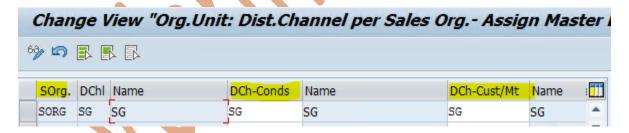


Choose shipping point which you created



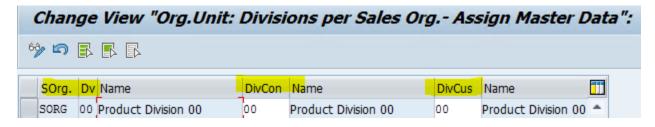
Check distribution channel per sales org – assign master data

TCODE: VOR1



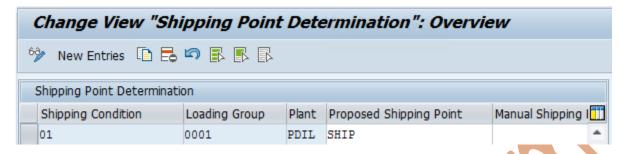
Check division per sales org-assign master data

TCODE: VOR2



## Shipping point determination

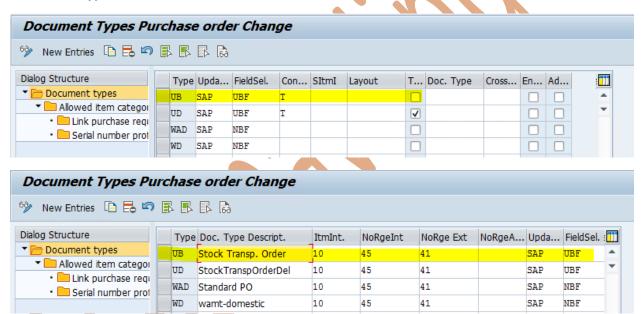
TCODE: OVL2



#### Create Purchase order with item category U

Standard document type is UB

SPRO->SAP Reference IMG->Material Management->Purchase order->Define Document types

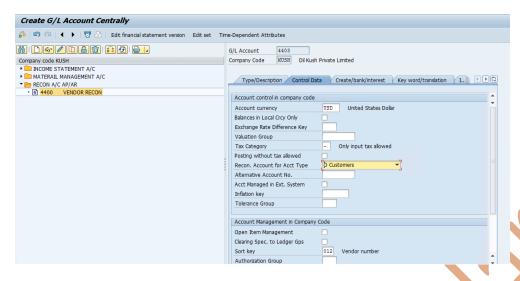


# **Define Shipping data for plants**

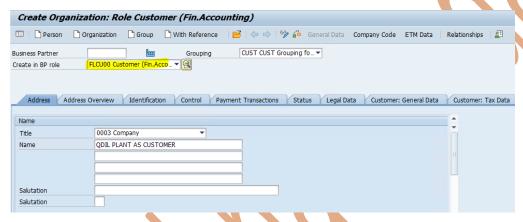
PDIL is sending plant act as vendor

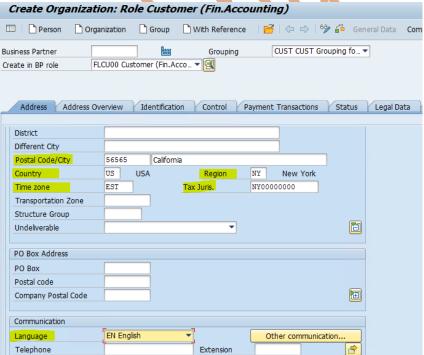
QDIL is receiving plant act as customer

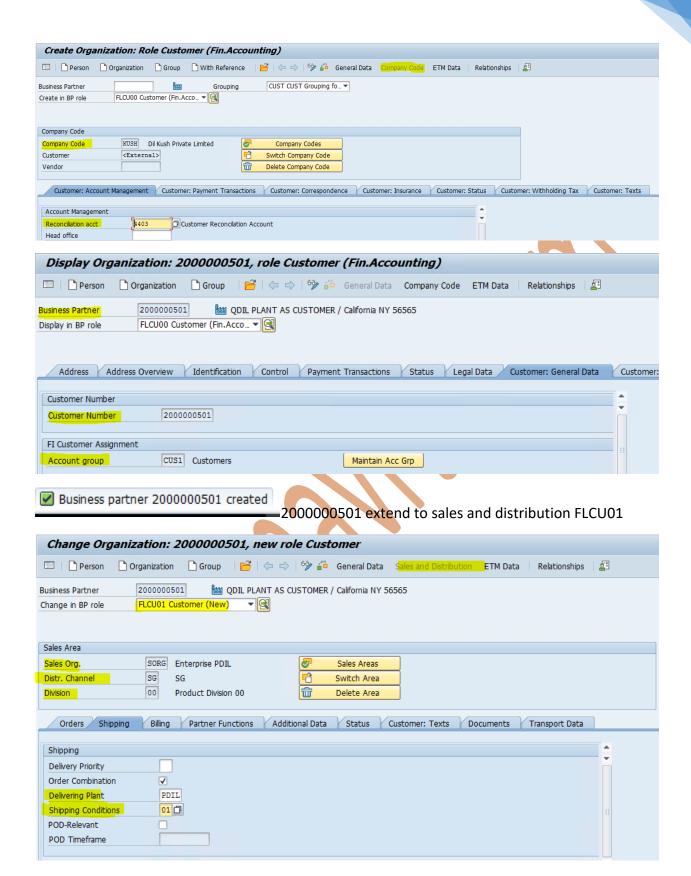
Create G/L – reconciliation account for customer in FS00



#### Create BP as customer



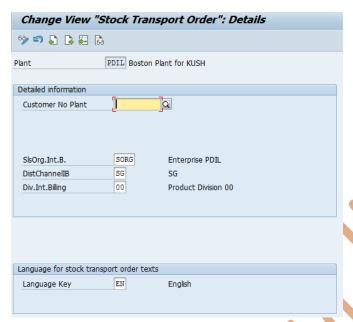




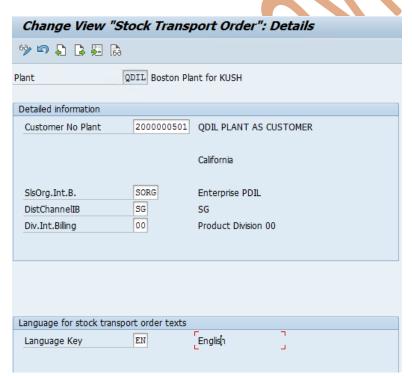
# **Define shipping data for plants**

SPRO->SAP Reference IMG->Material Management->Purchasing->Purchase order->Set up stock transfer->Define shipping data for plants

For sending and receiving plants

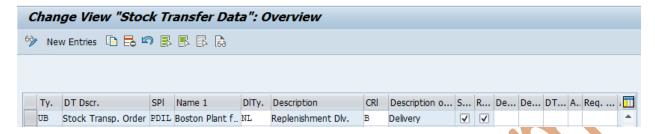


#### Enter customer



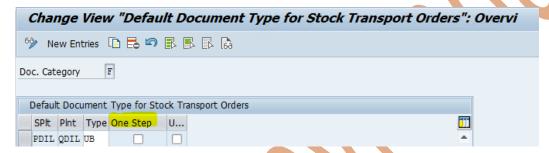
## **Configure Delivery type by plant**

SPRO->SAP Reference IMG->Material Management->Purchasing->Purchase order->Set up stock transfer->Configure Delivery Type & Availability Check procedure by Plant



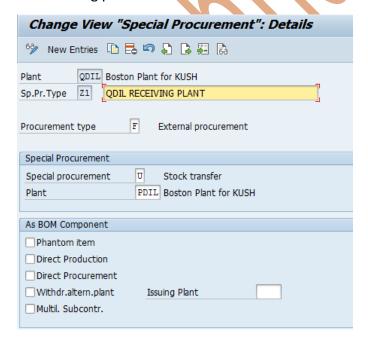
## Configure one step procedure

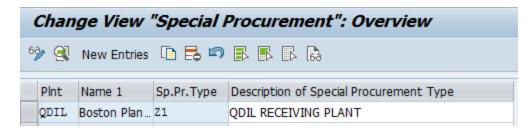
SPRO->SAP Reference IMG->Material Management->Purchasing->Purchase order->Set up stock transfer->Assign Document type, one step procedure, under delivery tolerance



#### **Define Special Procurement Type**

Production->Material Requirements Planning->Master data->Define Special procurement type for receiving plant

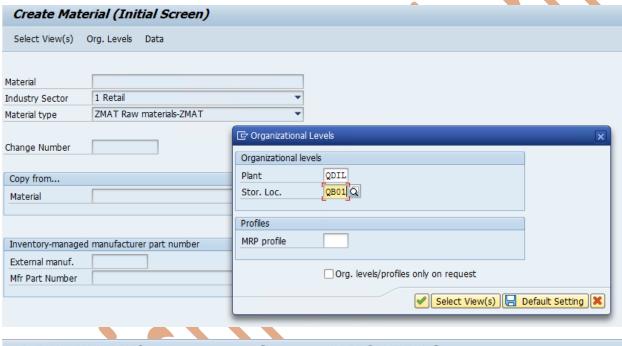


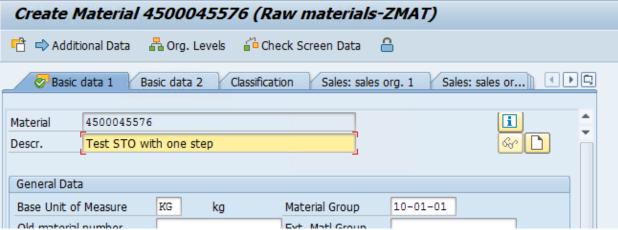


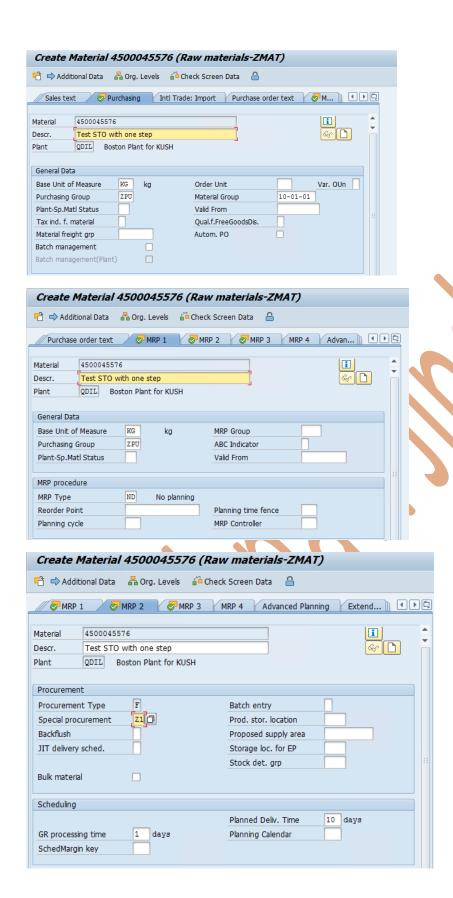
#### **Create Material**

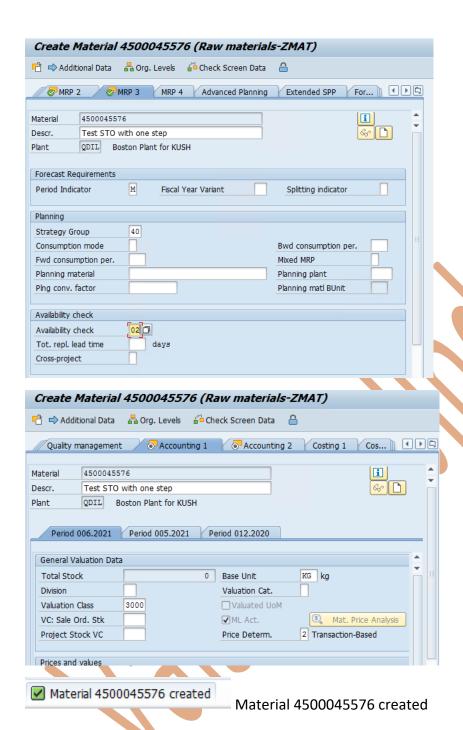
Purchasing view for receiving plant QDIL

View: Basicdata1, purchasing, MRP-1, 2, 3, General plant Data/storage1, 2, accounting 1, 2



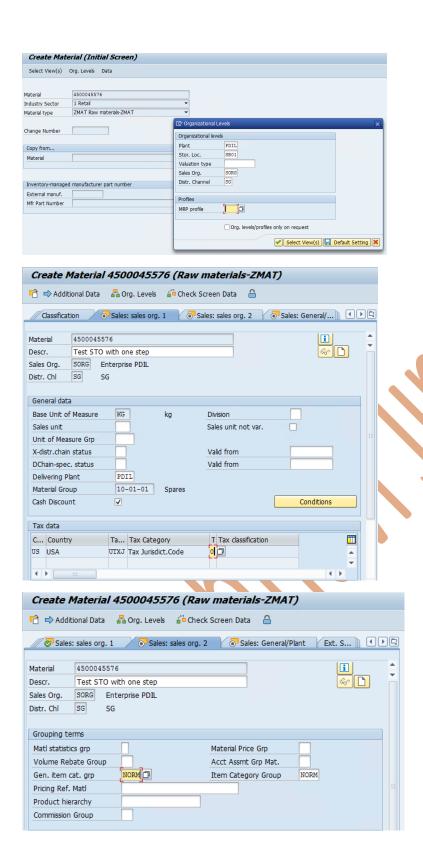


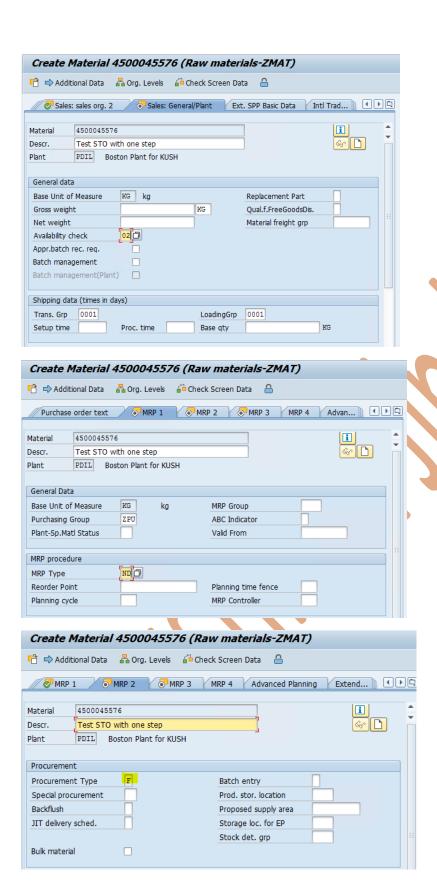


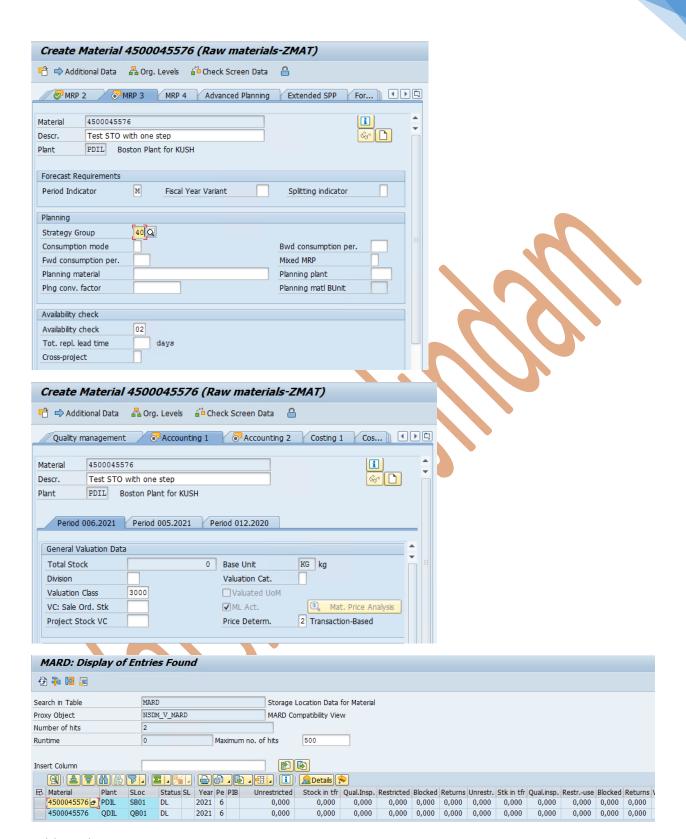


# Extend same material with sales view for sending plant

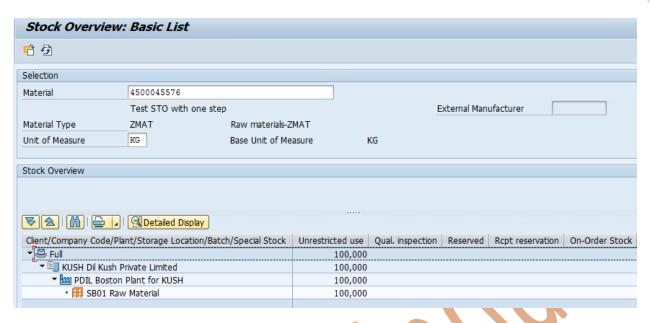
Sales view1, 2 and Sales general/plant data, MRP1, 2, 3 and General plant Data/storage1,2, accounting 1,2





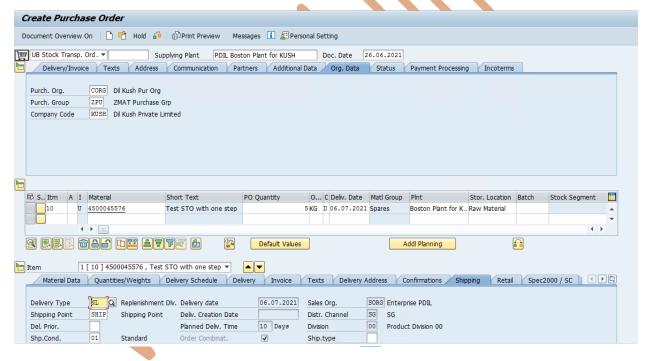


Add stock

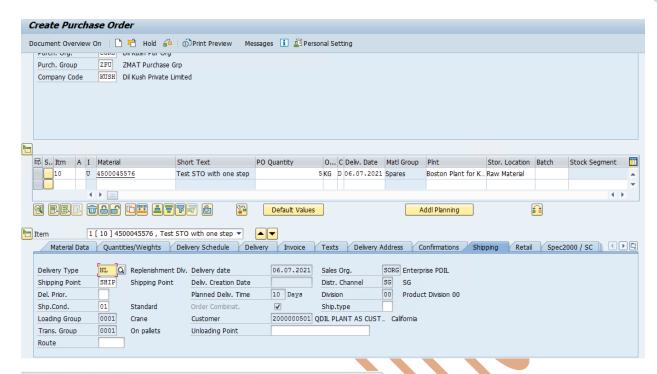


# Create PO with item category U (TCODE: ME21N)

Enter receiving plant and storage location



Here if you have done all the configurations correctly then you would receive "Shipping" tab at item level which is mandatory



Stock Transp. Order created under the number 4500001064

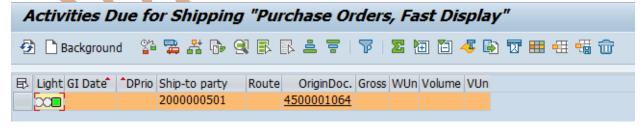
Stock Transp. Order created under the

number 4500001064

# Create outbound delivery

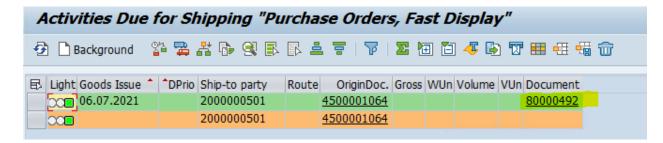
Go to TCODE: VL10B



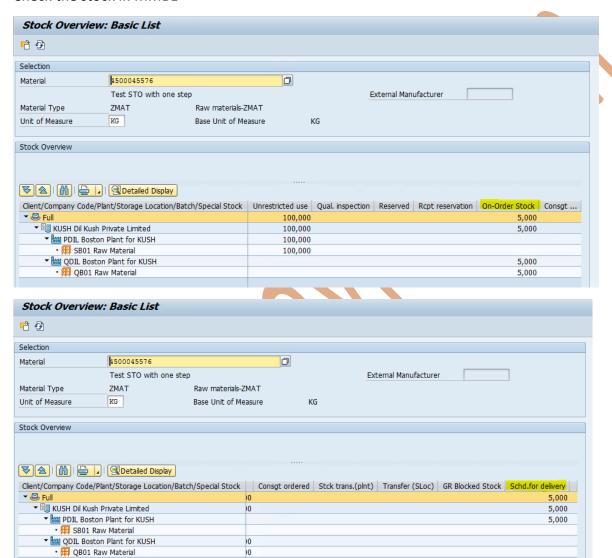


Select entry and click on background

Click on show/hide delivery and You will get outbound delivery document number



#### Check the stock in MMBE

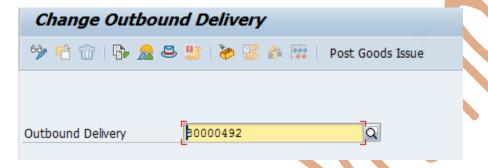


Supplying plant is scheduled for delivery

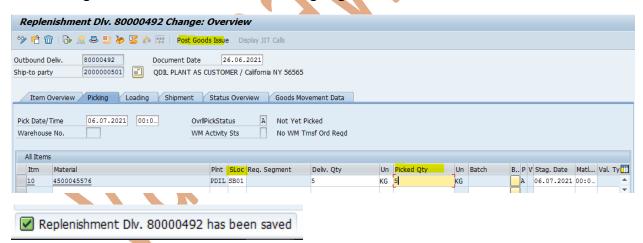
PO quantity of 5 pieces is in order stock



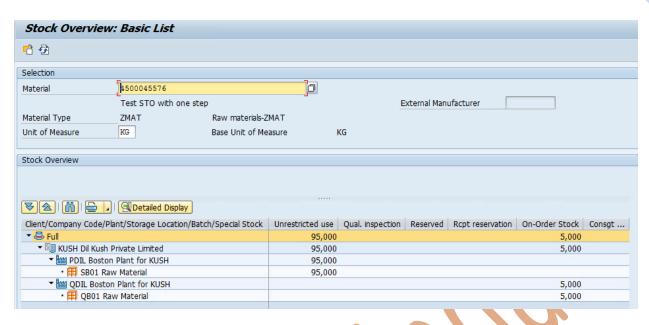
#### Post Goods Issue-VL02N



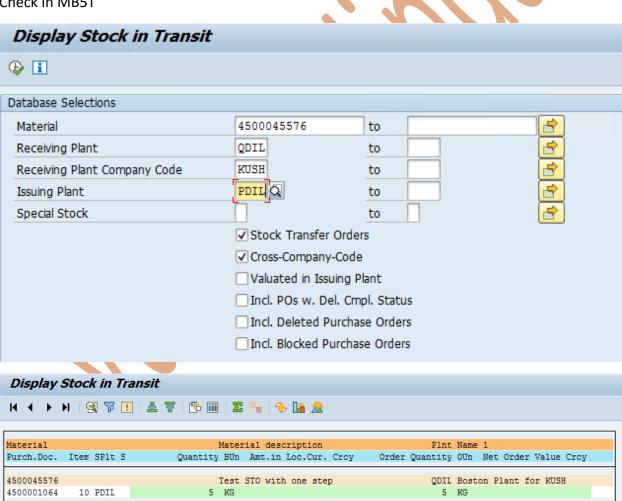
Enter storage location from where material is going to be sent

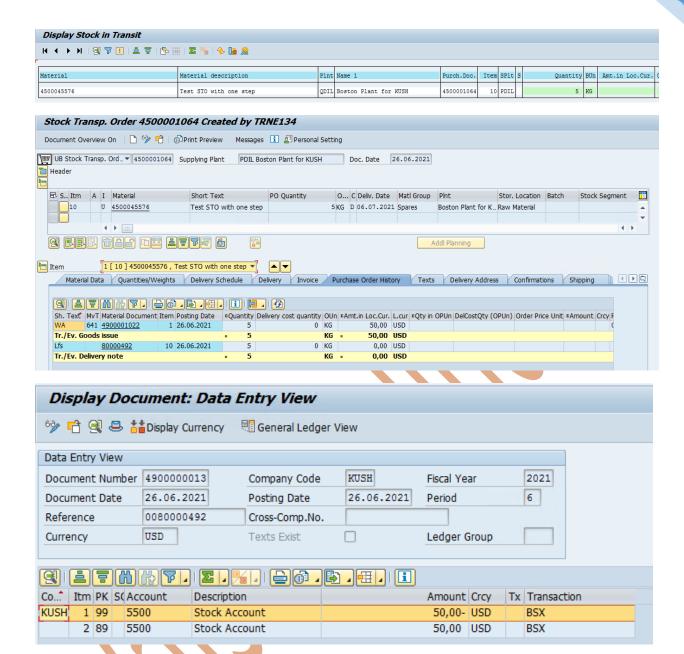


Check stock



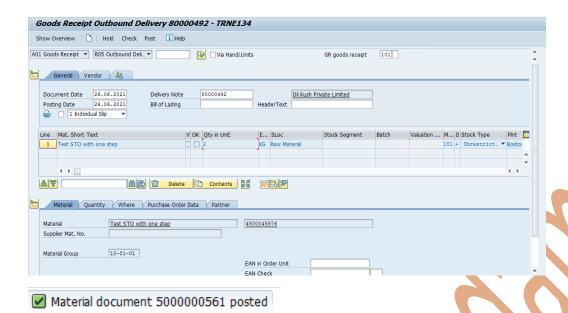
#### Check in MB5T





Post goods receipt with respect to Outbound delivery

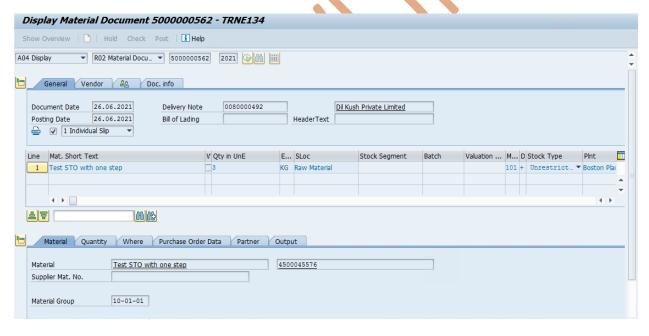
Enter OBD number

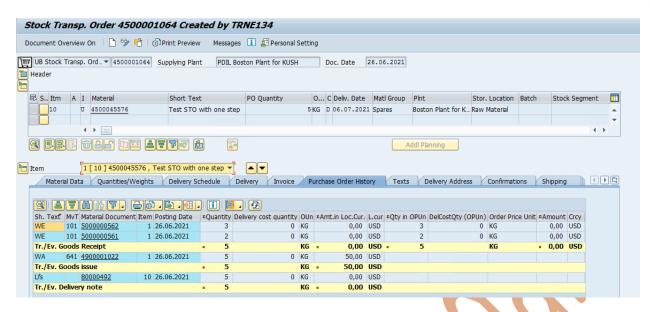


No accounting entries gets generated

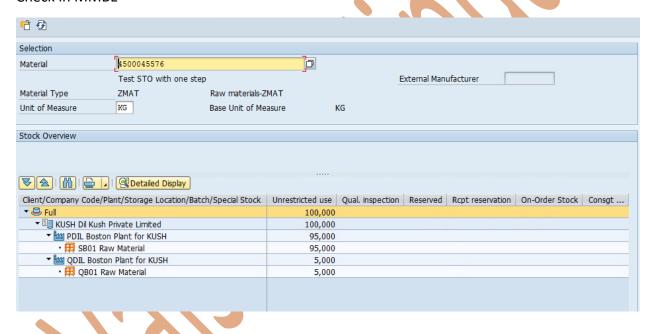
Here I first posted GR for 2 quantities out of 5 remaining 3 quantities will be present in transit

After again I posted GR for 3 quantities





#### Check in MMBE



# Thank you for reading!